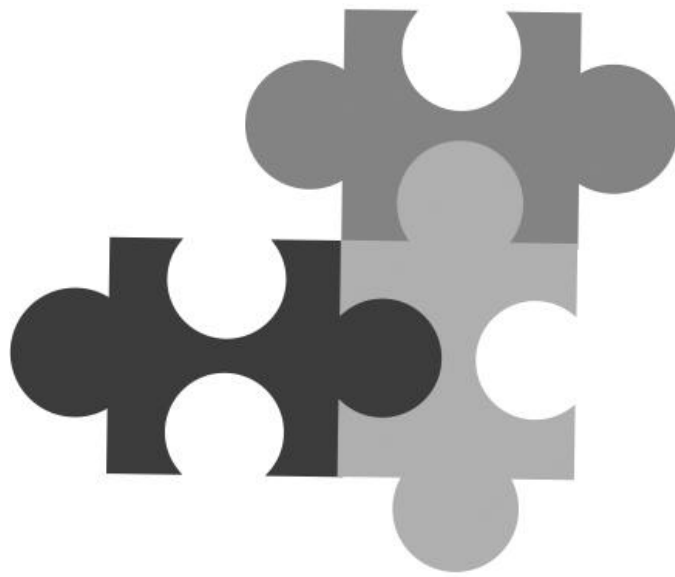


# **Far North Queensland Hospital Foundation**



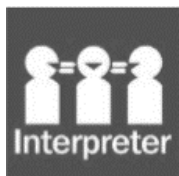
**ANNUAL REPORT**  
**2022-2023**

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## Accessibility

Information about consultancies, overseas travel, and the Queensland language services policy is available at the Queensland Government Open Data website (<https://data.qld.gov.au>). The Foundation has no Open Data to report on consultancies, overseas travel, or the Queensland language services policy.

The Queensland Government is committed to providing accessible services to Queenslanders from all culturally and linguistically diverse backgrounds. If you have difficulty in understanding the annual report, you can contact us on telephone (07) 4226 6634 and we will arrange an interpreter to effectively communicate the report to you.



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Aboriginal and Torres Strait Islander people are advised that this publication may contain words, names, images and descriptions of people who have passed away.

We acknowledge Aboriginal peoples and Torres Strait Islanders as this country's First Nations people.

We recognise the ancestral lands of the many traditional and cultural custodians that make up the region known, in contemporary terms, as Cairns and Hinterland and Torres and Cape where we work to provide safe and quality health services. We pay our respect to Elders past, present and emerging.

The head office and principal place of business of the Far North Queensland Hospital Foundation is: Ground

Floor, Block E, Cairns Hospital  
Corner Grove and Digger Streets CAIRNS  
QLD 4870

To provide feedback or request copies of this annual report please call (07) 4226 6634, or email [ceo@fnqhf.org.au](mailto:ceo@fnqhf.org.au) or visit the Foundation website [www.fnqhf.org.au/annual-reports](http://www.fnqhf.org.au/annual-reports)

## Compliance Letter

06 Sep 2023

The Honourable Shannon Fentiman MP  
Minister for Health, Mental Health and Ambulance Services and Minister for Women GPO  
Box 48  
BRISBANE QLD 4001

Dear Minister,

I am pleased to submit for presentation to the Parliament the Annual Report 2022-2023 and financial statements for the Far North Queensland Hospital Foundation.

I certify that this Annual Report complies with:

- the prescribed requirements of the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2019*, and
- the detailed requirements set out in the *Annual report requirements for Queensland Government agencies*.

A checklist outlining the annual reporting requirements is provided at pages 19 and 20 of this annual report.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K Chapman', is written over a faint, larger signature that appears to be 'Shannon Fentiman'.

Dr Ken Chapman Chairperson  
**Far North Queensland Hospital Foundation**

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## From the Chair and Chief Executive

For the Far North Queensland Hospital Foundation (the Foundation), 2023 reflects a record year filled with progress, achievements, and community support in the pursuit of superior healthcare in Far North Queensland. The Foundation has made a significant contribution to health care across the region, raising more than \$32 million in 26 years.

In the course of 2023, the Foundation demonstrated unwavering dedication to its commitment to improving healthcare outcomes by funding state-of-the-art equipment, facilities, education, training, and research and through the provision of support services, resulting in a net profit before donations of \$2.605 million. Marking a significant milestone, this year witnessed the Foundation achieving a total revenue of over \$6 million from ongoing operations, a first in our 26-year history. This accomplishment was made possible through the support of our community members, local businesses, and philanthropic partners, exemplifying the collective dedication to our cause.

In February 2023, we initiated the Cancer Care Hub appeal in collaboration with Cairns and Hinterland Health services. The Foundation's goal is to secure \$1.5 million for the \$3.4 million project. Thanks to the incredible generosity of the community, we've raised \$1.14 million in only six months. With this remarkable progress, we're on track to meet our target, and preparations for the Cancer Care Hub's construction are set to commence in the 2023-2024 financial year. This advancement will elevate cancer care for patients in the region to new heights. The Foundation demonstrates positive performance with an increase in both income and accumulated surpluses compared to the previous year. This year we contributed \$1.66 million towards healthcare services, an increase of \$728,000 from 2022. In 2023, the Foundation continued its tradition of providing research and education grants, awarding \$145,736 in research grants and \$60,774 towards supporting health workers' education grants. This is up \$80,000 from the previous year.

To increase our capacity and capability, we have invested in technology, upgrading internal systems with a future focus on IT architecture and cybersecurity. This has been a significant project for our team and required considerable time and focus. The Foundation team have demonstrated resilience and adaptability, they faced challenges head-on and found solutions. Their collective spirit and unity have made the Foundation a supportive environment for staff and volunteers alike.

We express our heartfelt gratitude to our generous donors and dedicated volunteers, whose unwavering support and passion were the driving force behind our success. Their commitment to our cause made a significant impact on the lives of countless individuals in the Far North Queensland community. Volunteers are an integral part of the Foundation's success. Their selfless dedication, diverse skills, and community engagement significantly contribute to the organisation's ability to positively impact healthcare services and the well-being of the local community. We have almost 1000 registered volunteers from Tully to the Torres Strait. The Foundation recognises and values the importance of volunteers and continues to foster an inclusive and supportive environment for them to thrive and contribute to the organisation's vision.

We continue to work towards diversifying our fundraising events and expanding our revenue sources, ensuring the Foundation's financial sustainability and our ability to fund and provide important services. We have focused on the quality of our two cafés, expanding vending and strategically managing the car park. We proudly say that 100 per cent donations go to charity and stay local. We can do this through our commercial businesses. The profits cover all our administration costs. This means every cent donated to us genuinely goes where it is intended.

As we look to the future, the Foundation remains steadfast in its pursuit of quality healthcare close to home. With the support of our community and partners, we envision even greater accomplishments, expanded outreach, and continuous advancements in care. 2023 exemplifies a year of progress, community involvement, and transformative impact on healthcare services. We sincerely appreciate everyone who contributed to our journey, and we eagerly anticipate the opportunities that lie ahead as we strive for superior health care in Far North Queensland.



Dr Ken Chapman - Chairperson



Mrs Gina Hogan - Chief Executive Officer

## About us

The Far North Queensland Hospital Foundation (the Foundation) was established on 21 March 1997. The Foundation has all the objects, functions and powers set down in the *Hospital Foundations Act 2018* and various other Acts of Parliament. The Foundation is a registered charity with deductible gift recipient (DGR) status 1.

The Foundation is a non-profit, charitable organisation that endeavours to assist the activities and services of the Cairns and Hinterland Hospital and Health Service (CHHHS) and Torres and Cape Hospital and Health Service (TCHHS).

The Foundation provides funding for all areas of health care to provide equipment, education training and support research and development of the Cairns and Hinterland, and Torres and Cape Hospital and Health Services. All administration costs are paid through commercial operations, meaning every dollar donated or raised through fundraising stays local and goes towards its intended purpose.

## Vision

Superior Health Care in Far North Queensland.

## Purpose

To contribute to improvement in the quality of health care in Far North Queensland through the funding of modern equipment, facilities, education, training, and research and through the provision of support services.

## Values

- Accountability
- Integrity
- Empowering People

The Foundation's principal activities are to:

- fund the purchase of state-of-the-art equipment and establish first-class health related facilities.
- assist in the establishment of Far North Queensland as a centre of excellence in health services by funding, supporting, and encouraging education and research; and
- provide support services for the patients and staff.

The Foundation's principal place of business is located at Cairns Hospital.

Regional community-based fundraising activities are organised under the banner of the Friends of the Foundation (the FOFs). The FOFs are an active and growing network of volunteer groups within the CHHHS, with branches in Atherton, Cow Bay, Croydon, Gordonvale, Herberton, Innisfail, Mareeba, Mossman, and Tully. FOFs in the TCHHS include branches in Cooktown and Weipa.

## Queensland Government objectives for the community

The Foundation's *Strategic Plan 2022–2026* supports the Queensland Government's objectives for the community and helps align its activities with Governments' objectives for the community and their plan to build future prosperity and growth across the state.

The Foundation contributes to the Government's objectives for the Community:

- backing our frontline services
- growing our regions
- supporting jobs
- protecting the environment.

## Strategic direction

The Foundation's *Strategic Plan 2022-2026* articulates the Foundation's seven Strategic Objectives. The key strategies to achieve the Strategic Objectives are below.

- 1. Facilitate the addition of new services and upgrade existing services in Far North Queensland Hospitals**
  - Work with CHHHS and TCHHS to identify priority areas for augmenting services
  - Aligning fundraising to service uplift priorities
  - Work towards a full tertiary university hospital in Cairns.
- 2. Maximise the profitability of our commercial operations**
  - Maximise operating profits to provide maximum funds available to be donated to fund state-of-the-art equipment, health facility upgrades, research, and education grants to provide better healthcare in the community
  - Maximise operating profits of the cafés and carpark.
- 3. Increase fundraising income**
  - Maximise fundraising profits
  - Deliver and maintain two major fundraising events
  - Introduce a new third party event each year
  - Market and promote the bequest program
  - Increase regular payroll giving by 5 percent.
- 4. Strategic marketing and communication to maximise community support, fundraising and advocacy for services development**
  - Maintain and develop relationships and communications with the CHHHS and clinical community
  - Improve print, social media and communications
  - Continual Public Relations and community engagement.
- 5. Ensure appropriate expenditure management and maximise the strategic benefits of grant funding**
  - Maximise the benefits in aligning with the needs of the Hospital and Health Service with donations of equipment to health facilities
  - Improve the awareness of the education and personal development grants with a focus on research.
- 6. Maintain, improve, and further develop the Volunteer Program throughout the CHHHS and TCHHS**
  - Grow the volunteer program to expand numbers to assist with fundraising activities, events and hospital services
  - Build the FOFs Network
  - Expand FOFs network in TCHHS.
- 7. Maintain the Foundation's good governance standards**
  - Ensure External Audit and Office of Health Statutory Agencies compliance is met.

## Non-financial Performance

### Achieving Our Aims - Grant Funding

The Foundation has maintained its objectives of providing superior healthcare in Far North Queensland through the funding of over \$1.66 million towards health care services in this region. Purchasing vital equipment across Far North Queensland.

In the 2022-2023 financial year, the Foundation also funded the annual Research and Education Grants Program, awarding a total of \$245,000 to many deserving recipients. There is an abundance of talent within the region, and the submissions were focused on identifying ways healthcare can be improved in Far North Queensland.

The donation of vital equipment was supplemented by the many services and tasks undertaken by the Foundation's volunteer team and staff. Many of the services provided by the Foundation have become an integral part of hospital life.

This now takes the Foundation's total grant funding contribution since its inception to more than \$26.5 million.

### Items purchased in 2022-2023 included:

#### Cairns Hospital

Equipment	Cost (\$)	Total (\$)
Operating Table	84,238	84,238
Flexible Cystoscopes	57,011	57,011
Recliner Recovery Chairs	17,845	17,845
Advanced Bronchoscopy Airway Simulation Suite	28,200	28,200
Dalcross Cannulation Chair	4,240	4,240
Philips Healthcare Telemetry System with 4 MX40 Telemetry Devices	80,903	80,903
Memorial Wall Cancer Patient Wall Mural	5,600	5,600
Child Nursing Skills Doll	6,351	6,351
Impedimed SOZO - Bioimpedance Spectroscopy	14,895	14,895
Outdoor Settings for Opera Ward	13,051	13,051
Rehab Treadmill & Rehab Recumbent Bike	17,975	17,975
Therapy Garden	2,304	2,304
OCT Fundus Camera and CPM Computed Perimetry Machine	206,381	206,381
Neoprobe GDS Console & Neo Robe 14mm an LED Bluetooth II Probe	65,000	65,000
Overnight Sleeper Chair	24,457	24,457
Rhino Laryngoscope	15,688	15,688
Portable Equipment Screen & Soundbar	1,605	1,605
Assorted Dementia Resources	3,964	3,964
Coffee Machine	635	635
3D Dentristry Printer	230,276	230,276
		<b>880,619</b>



**Cairns and Smithfield Community Health Services (Cairns Other)**

<b>Equipment</b>	<b>Cost (\$)</b>	<b>Total (\$)</b>
Baby Scales, Measuring Mat, Backpack for Home Visiting Kits	4,945	4,945
Fibro scan FS430 Mini-Plus CAP Processor	79,900	79,900
Aboriginal Artwork Framing	268	268
		<b>85,113</b>

**Atherton Hospital**

<b>Equipment</b>	<b>Cost (\$)</b>	<b>Total (\$)</b>
Welch Allyn Connex Spot Vital Signs & Accessories	3,678	3,679
Trust Care Indoor Walker with Bag & Tray	750	750
Vesticam2 Infrared Video Goggles + recording device	2,390	2,390
Concentrator Zen-o-Portable Oxygen Concentrator	5,682	5,683
Seca Measuring Station	4,840	4,840
		<b>17,342</b>

**Herberton Hospital**

<b>Equipment</b>	<b>Cost (\$)</b>	<b>Total (\$)</b>
TCL High-Definition Televisions	295	1,770
		<b>1,770</b>

**Gordonvale Hospital**

<b>Equipment</b>	<b>Cost (\$)</b>	<b>Total (\$)</b>
Shift Assist Transfer Trolley with Leg Spread	2,390	2,390
Aspire High Back Classic Day Chair and Footrest	2,721	2,721
Alpha Active Relieving Mattress Pumps	590	5,900
Alpha Active Relieving Mattresses	500	5,000
		<b>16,011</b>

**Mission Beach Community Centre**

<b>Equipment</b>	<b>Cost (\$)</b>	<b>Total (\$)</b>
Automated External Defibrillator	2,399	2,399
		<b>2,399</b>

## Innisfail Hospital

Equipment	Cost (\$)	Total (\$)
Flexible Intubation Video Endoscope	20,208	20,208
Washington Single Sofa Beds	3,690	11,070
Lock boxes and Polemount adapter	599	599
Polemount bracket and battery pack	625	625
Pump kit and adapter	1,850	1,850
Tonometer Tono-Pen	5,035	5,035
Sara Steady	2,609	2,609
Qantum Mark II Treatment Recliners	7,625	15,250
Sonsite LX Ultrasound System		75,565
		<b>132,811</b>

## Tully Hospital

Equipment	Cost (\$)	Total (\$)
Urine Chemistry Analyser	1,599	1,599
Swifti Transfer Chair	2,664	2,664
DCA Bar Code Reader	563	563
Bladder Scan i10	15,330	15,330
Contour Recline - Treatment Chair	9,597	9,597
		<b>29,753</b>

## Weipa Hospital

Equipment	Cost (\$)	Total (\$)
Indigenous Art		5,355
		<b>5,355</b>

## Support Programs

### Volunteer Services

Volunteers play a crucial and invaluable role in the operations and success of the Far North Queensland Hospital Foundation. The volunteer program at the Cairns Hospital has now been operating for over 33 years. For the past 26 years the Foundation has managed the volunteer program.

Our volunteer team continues to assist with patient and support services and fundraising for visitors and staff at the Cairns Hospital, as well as several other hospitals and clinics in the CHHHS and TCHHS. We are extremely fortunate to be able to count on these people to donate their time and skills to help the Foundation achieve its vision.

The scope of volunteer activities is truly impressive. Their services at the Cairns Hospital alone include:

- staffing the hospital information desks
- assisting in the cardiac conditioning program
- assisting with the playscheme program in the paediatric ward

- visiting patients and visitors in the Rehabilitation Ward in the Cairns Hospital and the new Sub Acute Care Unit Ward at Oregon Street in Edge Hill
- Administration assistance at Breast Screen, in numerous areas of the hospital, including Paediatrics, Thoracic, Birth Suites, Women's Health and Cardiac; and generally assisting wherever possible.

Each year we are adding more services that require the assistance of our Volunteers.

During 2022-2023, around 90 Foundation volunteers contributed 15,000 hours of unpaid labour to the Cairns Hospital. Hundreds more Foundation volunteers lent their support to fundraising events during the year, devoting an additional total of around 10,000 hours. These areas consisted of raffle ticket selling, gift wrapping, and events such as golf days, high teas, balls, dinners, and fundraising luncheons.

## **Friends of the Foundation (FOF) – Volunteer Services**

The FOF is an active and growing network of volunteer fundraising groups throughout the CHHHS, with branches in Atherton, Babinda, Cow Bay, Croydon, Gordonvale, Herberton, Innisfail, Mareeba, Mossman, Tully, Cooktown, and Weipa.

Collectively, the FOFs raised \$797,457 towards the improvement of healthcare services in their respective communities – this is significant growth on the previous year. The FOFs continue to grow their fundraising events each year – with the communities seeing the benefits of supporting these groups to ensure the Cairns and Hinterland & Torres and Cape Hospital and Health Services are improved in their own hospitals.

Thanks to our FOFs we can fundraise for the entire region. This area includes nine hospitals, two multi-purpose health services and 53 primary health centres and encompasses a population of about 284,000 people.

We continue to maintain a volunteer program that is proud and growing and we are grateful for the enthusiasm, wisdom, and dedication our volunteers bring. They are the heart of the Foundation; their impact is immeasurable.

## **Commercial Operations**

The Foundation operates several profitable commercial businesses, which enables the organisation to cover its administration and operating expenses, while maximising the funds available for donation back into healthcare services. We continue to work towards developing our revenue sources, ensuring the Foundation's financial sustainability. We maximise operating profits to provide the greatest funds available to be donated to fund state-of-the-art equipment, health facility upgrades, research, and education grants to provide better healthcare in the community. This year saw 16per cent revenue growth across commercial businesses. During the past year, the Sea Breeze Café, dCafe, Block E car park and vending machines continued to ensure that patients and visitors to the Cairns Hospital received quality services that enhanced their comfort.

### **Café – Sea Breeze and dCafe**

In 2023, the Foundation welcomed a new Commercial Operations Manager. As the post-COVID 19 period brought forth challenges, it also presented an opportunity for rebuilding and growth. A comprehensive business review was undertaken, leading to the development of a robust strategy. The primary objective was to foster a culture that aligns with the Foundation's values and ensure optimal staffing to drive success.

The review process also emphasised the creation of distinct identities for each café, complemented by separate menus. This approach aimed to enhance the uniqueness and appeal of each establishment.

The collective efforts and strategic changes paid off, resulting in an impressive 16per cent growth for the cafés over the year. This growth reflects the positive impact of the new managerial direction and a renewed focus on delivering a rewarding experience to patrons while supporting the Foundation's mission.

### **Vending Machines**

The Foundation experienced an impressive 59per cent growth in revenue from vending services during the year. We efficiently manage a diverse array of vending machines, offering a variety of food and beverage options, including soft drinks, coffee, and snacks. Additionally, the Foundation oversees the operation of Automatic Teller Machines at the Cairns Hospital. Currently, we have more than 30 vending machines strategically placed in Cairns, Innisfail, Atherton, Mareeba, and Mossman. Our commercial vending ventures are expanding beyond hospital premises, and we are actively exploring new locations for further growth.

## **Cairns Hospital Block E Car Park**

The Foundation manages the Block E car park at the Cairns Hospital. With 667 car parking spaces, including 24 spaces reserved for people with a disability, the car park provides a crucial service to hospital staff, patients, and visitors.

A link bridge over Lake Street located on level two of the Block E car park and level two of Block D provides staff, patients, and visitors easy access from the car park to the hospital. The car park had 11 per cent revenue growth on the previous year. During the year, a business review was conducted with a strategy being developed for 2024, identifying necessary technology upgrades.

## **Fundraising**

Fundraising and marketing play a crucial role in the success of the Foundation, enabling it to secure financial resources, engage the community, expand healthcare services and advocate for better healthcare outcomes in the region. The Foundation has experienced significant growth in fundraising, with a 17per cent increase for the year. This growth has been driven by strong relationships with individuals, local businesses and service organisations that share the Foundation's goals and have generously contributed monetary and in-kind donations.

One of the major campaigns for the year was the Cancer Care Hub, which successfully raised over \$1.14 million in just six months. This demonstrates the effectiveness of the Foundation's fundraising efforts and the support it receives from the community.

To enhance its capabilities, the Foundation has invested in technology, upgrading internal systems with a focus on IT architecture. Additionally, the team has expanded with the addition of a Fundraising and Events Coordinator role, allowing for more efficient event management and coordination.

Throughout the year, the Foundation continued signature events such as the QSuper Cardiac Challenge, raising \$489,000 and BDO Arrow Experience raising \$61,000, which have consistently contributed to its fundraising success. Furthermore, third-party events were integrated into the fundraising strategy, further diversifying income sources.

The Foundation's commitment to fundraising and marketing has yielded strong results, enabling it to make a significant impact on healthcare services in the region. The continuous growth in fundraising and expanding partnerships with donors and sponsors illustrate the Foundation's dedication to its purpose and the community it serves. As we move forward, the Foundation is well-equipped with a solid fundraising strategy and an engaged community to continue its journey of providing quality healthcare and making a positive difference in the lives of many.

## **Governance**

The Board of the Foundation has primary responsibility to establish strategic direction, pursue registered objects and monitor business performance. The Board diligently applies best practice corporate governance principles in fulfilling this responsibility and has committed to the highest level of integrity in the conduct of its operations.

The Board members of the Foundation, who are appointed by the Governor in Council under section 30 of the *Hospital Foundations Act 2018*, are drawn from the business, community, medical and university fraternities. The

Board members of the Foundation are not remunerated.

## Our Board

The Board recognises its overriding responsibility to act honestly, fairly, diligently and in accordance with the *Hospital Foundations Act 2018*, the *Financial Accountability Act 2009*, and the *Public Sector Ethics Act 1994* in serving the interests of the community, as well as the Foundation's employees, volunteers and supporters.

The responsibilities of the Board include:

- developing, reviewing, and approving strategic plans, business plans, the annual budget, and financial plans, including available resources and major capital expenditure initiatives
- making decisions in relation to matters of a sensitive, extraordinary or strategic nature
- monitoring management's performance in achieving any strategies and budgets approved by the Board
- ensuring best practice corporate governance
- reviewing and approving applications for the funding of equipment, facility enhancement, and research and education
- reviewing and approving annual statutory accounts and other reporting and monitoring financial results on an ongoing basis
- providing advice and counsel to management on a periodic and ad hoc basis
- appointing and, if appropriate, removing the Chief Executive Officer (CEO) and approving succession plans
- ratifying the appointment and, where appropriate, the termination of the direct reports to the CEO
- monitoring the performance of the CEO and senior management and approving remuneration policies and practices for the CEO and senior management
- enhancing and protecting the reputation of the Foundation
- reporting to the Minister
- ensuring appropriate compliance frameworks and controls are in place and are operating effectively
- approving the effectiveness of and compliance with policies governing the operations of the Foundation
- monitoring compliance with regulatory requirements and ethical standards.

## Membership

The selection of candidates for membership of the Foundation considers the requirements and recommendations of section 30 of the *Hospital Foundations Act 2018*, and any additional requirements of the Minister. The Foundation's membership currently comprises:

- the nominee of the chairperson of the CHHHS Board
- a practising hospital clinician
- members with a strong commercial background
- members with strong accounting and finance skills
- members with strong legal skills
- members with strong community and fundraising expertise
- overall appropriate experience and gender diversity.

## Board members – Term and basis of appointment

Name	Term	Basis of Appointment
Dr. Kenneth (Ken) Chapman MB BS (Qld) FAICD, AFRACMA Chairperson	Originally appointed 24 March 1997 Active term: 12 December 2019 to 30 September 2024	Dr Chapman is the Chairperson of Skyrail-ITM and executive director of the Chapman Group of Companies and has experience as a Director and Chairman of a variety of public, private, and not- for-profit organizations.
Jodi Peters B Bus GAICD, FIML Deputy Chairperson	Ex-officio member as CHHHS Board Chair's nominee Active term: 1 April 2022 to 31 March 2026	Ms Peters is presently the Business Manager of Peters Bosel Lawyers and Managing Director of business consultancy The 20/20 Group Australia Pty Ltd.

Patricia Bailey Board Member	Originally appointed 24 April 2003 Active term: 12 December 2019 to 30 September 2024	Ms Bailey was the Operations Manager and special events coordinator for the Cairns District Rugby League.
Professor William McBride MBBS, DTM&H, FRACP, FRCPA, PhD Board Member	Originally appointed 21 July 2011 Active term: 12 December 2019 to 30 September 2024	Professor McBride was Head of James Cook University's School of Medicine clinical campus at the Cairns Hospital. Professor McBride resigned from this position on 1 February 2021.
Dr Edward Strivens MBBS, BSc, FACRRM, FRACP	Originally appointed 20 October 2017 Active term: 2 October 2020 to 1 October 2025	Dr Strivens is the Regional Geriatrician and Clinical Director for Older Person Health Services in Cairns and Hinterland Health Service District in Far North Queensland. He is also an Adjunct Professor with James Cook University School of Medicine and Dentistry.
Joanne Parisi, LLB (Hons) B. Econ Board Member	Originally appointed 12 December 2019 Active term: from 08 December 2022 to 30 September 2026	Ms Parisi is a practising lawyer and is a Practice Leader of MacDonnell's Law, a state-based law firm with offices in Cairns and Brisbane.
Robyn Boundy Adv Dip Bus Man Board Member	Originally appointed 12 December 2019 Active term: from 08 December 2022 to 30 September 2026	Ms Boundy is a very long serving Chair & Consumer Representative across many sectors of the CHHHS, Qld State Vice President of Pork Qld Inc. and owner & manager of multiple businesses
Danae Jones Board Member	Originally appointed 12 December 2019 Active term: from 08 December 2022 to 30 September 2026	Ms Jones is the founder and Managing Director of Danae Jones Consulting Pty Ltd, a full-service boutique marketing, media, and public relations company.
Lisa Whitton BCom CPA Board Member	Originally appointed 9 December 2021 Active term: 9 December 2021 to 8 December 2025	Ms Whitton is the Chief Financial Officer of the Cairns Regional Council.

Far North Queensland Hospital Foundation					
Act or instrument	Hospital Foundations Act 2018				
Functions	Refer to the Governance Section on page 12				
Achievements	Refer to the Section from the Chair and Chief Executive on page 5				
Financial reporting	Refer to the Financial Statements on page 23				
Remuneration – The Foundation Board serve in a voluntary capacity without remuneration.					
Position	Name	Meetings/ sessions attendance	Approved annual, sessional, or daily fee	Approved sub- committee fees if applicable	Actual fees received
Chair	Dr Kenneth (Ken) Chapman	6	\$0	\$0	\$0
Deputy Chair	Jodi Peters	4	\$0	\$0	\$0
Member	Patricia Bailey	4	\$0	\$0	\$0
Member	Professor William McBride	6	\$0	\$0	\$0
Member	Dr Edward Strivens	4	\$0	\$0	\$0
Member	Joanne Parisi	5	\$0	\$0	\$0
Member	Robyn Boundy	6	\$0	\$0	\$0
Member	Danae Jones	4	\$0	\$0	\$0
Member	Lisa Whitton	4	\$0	\$0	\$0
No. scheduled meetings/sessions	6				
Total out of pocket expenses	\$0				

## Committees

### Audit, Risk and Remuneration Committee (ARRC)

The Foundation ARRC observed the terms of its charter during the year.

The ARRC comprises of at least three members including at least two members of the Foundation Board with one of the members being the Chairperson of the Foundation.

The Foundation Board appoints members of the ARRC on an annual basis and identifies one of the members other than the Chairperson of the Foundation to Chair the ARRC.

During the year, two meetings of the Foundation ARRC were held.

ARRC members are Ms Lisa Whitton (Chairperson), Dr Ken Chapman and Ms Jodi Peters.

<b>Name</b>	<b>Number Eligible to Attend</b>	<b>Number Attended</b>
Lisa Whitton– ARRC Chair	2	2
Ken Chapman	2	2
Jodi Peters	2	2

## Research and Education Committee (REC)

In 2022, the Foundation established a Research and Education Committee (REC). The REC observed the terms of its charter during the year.

The REC comprises at least three members of the Board of the Foundation. The

Foundation Board appoints members of the REC on an annual basis.

REC Members are Dr William (John) McBride (Chairperson), Dr Edward Strivens and Ms Robyn Boundy. During the year, one meeting of the Foundation's REC was held.

Name	Number Eligible to Attend	Number Attended
William McBride	3	3
Edward Striven	3	3
Robyn Boundy	3	3

## Executive Management

### Gina Hogan

Chief Executive Officer – joined the Foundation in January 2022.

Responsibilities: to provide the Foundation with executive and strategic leadership, and operational management, including responsibility for managing progress towards achievement of the Foundation's vision, objectives, and strategic directions.

### Paula Cotterill BCom

Financial Controller and Company Secretary – joined the Foundation in January 2023.

Responsibilities: to provide the Foundation with accurate and reliable financial and regulatory compliance, including financial forecasting and budgets, preparation of all financial reports and providing strategic recommendations to the CEO and Board.

### Michael Hooper

Commercial Operations Manager – joined the Foundation in February 2023.

Responsibilities: to oversee the Foundation's commercial arms including the development of strategies, and implementation of approved plans to successfully expand the overall commercial footprint of the Foundation.

### Glenys Duncombe

Fundraising and Marketing Manager – joined the Foundation in September 2004.

Responsibilities: to develop and maintain relationships with communities, groups, and individuals relevant to the Foundation and to manage the fundraising and marketing projects and activities that assist with the achieving the Foundation's strategic goals.

### Annette Jarrett

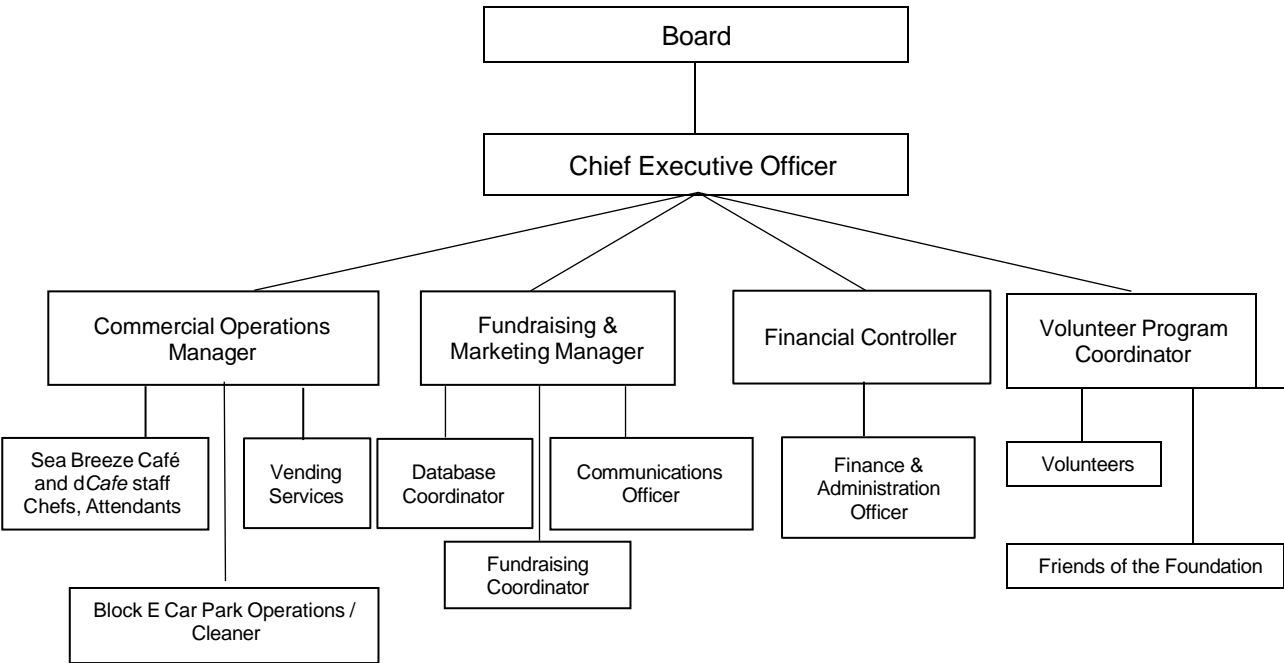
Volunteer Program Coordinator – joined the Foundation in May 2019.

Responsibilities: to manage, administer and monitor the Volunteer Program in support of the Foundation's objectives to advance the profile and services provided by the Foundation. This role includes the management and coordination of the Friends of the Foundation throughout the Far North Queensland region.



Organisational structure and workforce profile

Foundation Organisational Chart



Strategic workforce planning and performance

The Foundation has a committed team comprising staff and volunteers who are focused on achieving the Foundation's vision, mission, and strategic objectives. As at 30 June 2023, the Foundation had 26 full-time equivalent employees.

To ensure flexible work arrangements for the staff, the Foundation reviews all reasonable requests from employees regarding flexible work requirements. This often involves changes to start and finish times, working from home and taking time off in lieu of additional hours worked outside of normal working hours.

The Foundation is committed to assisting staff balance their work and personal commitments.

Early retirement, redundancy, and retrenchment

There were no early retirement, redundancy, or retrenchments to note for 2022-2023.

Risk Management

The Foundation has a robust financial management system and a safe work culture, and it continues to work to the objective of maintaining and improving its good governance standards.

The Foundation Board and senior management are committed to mitigating the risk of unacceptable costs or losses associated with the operations of the Foundation and managing the risks that may affect the ability of the Foundation to continue to provide services.

## Internal Audit

The Foundation Board considered it unnecessary to establish an internal audit function due to:

- the relatively small size of the Foundation
- the Foundation having well developed financial systems that operate efficiently, effectively, and economically
- the existing governance structure and meeting schedule remaining adequate
- the Foundation having never received a qualified audit since inception in 1997.

## Queensland Public Service Ethics and Values

The Foundation has established a Code of Conduct consistent with the *Public Sector Ethics Act 1994* which applies to Board members and senior executives.

Foundation senior managers are signatories of this Code of Conduct.

All other employees are signatories of the *Queensland Government Public Sector Code of Conduct*.

The Foundation's values reflect the Queensland public service five values:

- Customers first
- Ideas into action
- Unleash potential
- Be courageous
- Empower people.

## Human Rights

The main objects of the *Queensland Human Rights Act 2019* are to protect and promote human rights; help build a culture in the Queensland public sector that respects and promotes human rights; and to help promote a dialogue about the nature, meaning and scope of human rights. The Foundation's staff understand that human rights protect the dignity and worth of all human beings regardless of background, what you look like, what you think, what you believe or any other status or characteristic.

We did not receive any Human Rights complaints in 2022-2023.

## External Scrutiny

The Foundation's financial statements are audited by the Queensland Auditor-General, with no significant findings or issues identified by the Auditor-General for the reporting period.

## Information Systems and Recordkeeping

The Foundation complies with the provisions of the *Public Records Act 2002, Information Standard 40: Record Keeping* the Queensland Government *Records Governance Policy*.

## Performance

### Financial summary

The 2022-2023 financial year was both a successful and rewarding year for the Far North Queensland Hospital Foundation.

The Foundation posted an operating result, before distribution of grants, of \$2.60 million – compared to the previous year's result of \$1.94 million.

Revenue totalled \$6.5 million compared to the previous year's \$5.5 million, representing an 18 per cent increase. The increase in revenue can be attributed to diligent commercial operations along with the successful fundraising campaign launch for the Cancer Care Hub. Special mention to the efforts of the Friends of the Foundation

Committees who continue to perform exceptionally well with their fundraising endeavours for their respective hospitals and health facilities.

Within the various arms of the Foundation the following summarises each individual area:

Cafés located on the Cairns Hospital campus achieved revenue of \$2.55 million, an increase of \$357k on the previous year.

The Block E car park realised revenue of \$690,437 compared to the previous year's result of \$619,518. This was a noticeable increase in activity and a testament to the recovery in both staff and visitor traffic following the COVID- 19 operations.

The Vending Machines located at both on, and off-site facilities achieved a steady growth in revenue from the previous year, achieving \$101,805 up from \$63,880.

The Foundation's fundraising efforts achieved \$2.88 million in revenue before direct costs, which was an increase on last year's result of \$2.46 million.

Total expenses (excluding distributions of grants) at \$3.89 million is an increase of 9 percent from the previous year. However, given the increase in revenue, employment costs and cost of goods, this is all relative.

## Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> <li>A letter of compliance from the accountable officer or statutory body to the relevant Minister/s</li> </ul>	ARRs – section 7	3
Accessibility	<ul style="list-style-type: none"> <li>Table of contents</li> <li>Glossary</li> </ul>	ARRs – section 9.1	4 21
	<ul style="list-style-type: none"> <li>Public availability</li> </ul>	ARRs – section 9.2	2
	<ul style="list-style-type: none"> <li>Interpreter service statement</li> </ul>	Queensland Government Language Services Policy ARRs – section 9.3	2
	<ul style="list-style-type: none"> <li>Copyright notice</li> </ul>	Copyright Act 1968 ARRs – section 9.4	2
	<ul style="list-style-type: none"> <li>Information Licensing</li> </ul>	QGEA – Information Licensing ARRs – section 9.5	2
General information	<ul style="list-style-type: none"> <li>Introductory Information</li> </ul>	ARRs – section 10	6-7
Non-financial performance	<ul style="list-style-type: none"> <li>Government's objectives for the community and whole-of-government plans/specific initiatives</li> </ul>	ARRs – section 11.1	8
	<ul style="list-style-type: none"> <li>Agency objectives and performance indicators</li> </ul>	ARRs – section 11.2	6-10
	<ul style="list-style-type: none"> <li>Agency service areas and service standards</li> </ul>	ARRs – section 11.3	N/A
Financial performance	<ul style="list-style-type: none"> <li>Summary of financial performance</li> </ul>	ARRs – section 12.1	18
Governance – management and structure	<ul style="list-style-type: none"> <li>Organisational structure</li> </ul>	ARRs – section 13.1	12-17
	<ul style="list-style-type: none"> <li>Executive management</li> </ul>	ARRs – section 13.2	16

Summary of requirement		Basis for requirement	Annual report reference
	<ul style="list-style-type: none"> <li>• <b>Government bodies (statutory bodies and other entities)</b></li> </ul>	ARRs – section 13.3	12-16
	<ul style="list-style-type: none"> <li>• <b>Public Sector Ethics</b></li> </ul>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	18
	<ul style="list-style-type: none"> <li>• <b>Human Rights</b></li> </ul>	<i>Human Rights Act 2019</i> ARRs – section 13.5	18
	<ul style="list-style-type: none"> <li>• <b>Queensland public service values</b></li> </ul>	ARRs – section 13.6	18
<b>Governance – risk management and accountability</b>	<ul style="list-style-type: none"> <li>• <b>Risk management</b></li> </ul>	ARRs – section 14.1	17
	<ul style="list-style-type: none"> <li>• <b>Audit committee</b></li> </ul>	ARRs – section 14.2	15
	<ul style="list-style-type: none"> <li>• <b>Internal audit</b></li> </ul>	ARRs – section 14.3	18
	<ul style="list-style-type: none"> <li>• <b>External scrutiny</b></li> </ul>	ARRs – section 14.4	18
	<ul style="list-style-type: none"> <li>• <b>Information systems and recordkeeping</b></li> </ul>	ARRs – section 14.5	18
	<ul style="list-style-type: none"> <li>• <b>Information Security attestation</b></li> </ul>	ARRs – section 14.6	N/A
<b>Governance – human resources</b>	<ul style="list-style-type: none"> <li>• <b>Strategic workforce planning and performance</b></li> </ul>	ARRs – section 15.1	17
	<ul style="list-style-type: none"> <li>• <b>Early retirement, redundancy, and retrenchment</b></li> </ul>	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	17
<b>Open Data</b>	<ul style="list-style-type: none"> <li>• <b>Statement advising publication of information</b></li> </ul>	ARRs – section 16	2
	<ul style="list-style-type: none"> <li>• <b>Consultancies</b></li> </ul>	ARRs – section 31.1	2
	<ul style="list-style-type: none"> <li>• <b>Overseas travel</b></li> </ul>	ARRs – section 31.2	2
	<ul style="list-style-type: none"> <li>• <b>Queensland Language Services Policy</b></li> </ul>	ARRs – section 31.3	2
<b>Financial statements</b>	<ul style="list-style-type: none"> <li>• <b>Certification of financial statements</b></li> </ul>	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	45
	<ul style="list-style-type: none"> <li>• <b>Independent Auditor's Report</b></li> </ul>	FAA – section 62 FPMS – section 46 ARRs – section 17.2	46-48

<b>Glossary</b>	
The Foundation	Far North Queensland Hospital Foundation
CHHS	Cairns and Hinterland Hospital and Health Service
TCHHS	Torres and Cape Hospital and Health Service
FOFs	Friends of the Foundation
CEO	Chief Executive Officer
ARRC	Audit, Risk and Remuneration Committee
REC	Research and Education Committee

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**Far North Queensland Hospital Foundation**  
**(ABN: 42 980 569 986)**

**Financial Statements**  
**for the year ended 30 June 2023**

# **Far North Queensland Hospital Foundation Contents**

**For the year ended 30 June 2023**

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## **Abbreviations**

ATO	Australian Taxation Office
CHHHS	Cairns and Hinterland Hospital and Health Services
GST	Goods and Services Tax

**Far North Queensland Hospital Foundation**  
**Statement of Income and Accumulated Surpluses**

**For the Year Ended 30 June 2023**

	Note	2023 \$	2022 \$
<b>Income from continuing operations</b>			
Revenue from sale of goods and services	2	3,343,957	2,878,128
Revenue from fundraising	2	2,969,113	2,591,869
Interest income		179,573	23,002
Other income	3	10,786	13,236
<b>Total income from continuing operations</b>		6,503,429	5,506,235
<b>Expenses from continuing operations</b>			
Cost of sales	4	1,185,134	1,076,649
Fundraising and marketing expenses	5	276,359	365,300
Depreciation	12	102,211	97,978
Grants and subsidies	8	1,667,929	939,868
Employee expenses	6	1,810,760	1,689,705
Supplies and services	7	523,300	339,106
<b>Total expenses from continuing operations</b>		5,565,693	4,508,606
<b>Operating result for the year from continuing operations</b>		937,736	997,629
<b>Plus: Accumulated surpluses at the beginning of the financial year</b>		4,321,559	3,323,930
<b>Accumulated surpluses at the end of the financial year</b>		5,259,295	4,321,559

*The accompanying notes form part of these statements*



# Far North Queensland Hospital Foundation

## Statement of Financial Position

As at 30 June 2023

	Note	2023 \$	2022 \$
<b>Current assets</b>			
Cash and cash equivalents	9	5,935,084	5,093,859
Receivables	10	66,356	45,698
Inventories	11	32,190	32,889
Other current assets		52,551	2,333
<b>Total current assets</b>		<u>6,086,181</u>	<u>5,174,779</u>
<b>Non-current assets</b>			
Property, plant, and equipment	12	232,790	242,279
<b>Total non-current assets</b>		<u>232,790</u>	<u>242,279</u>
<b>Total assets</b>		<u>6,318,971</u>	<u>5,417,058</u>
<b>Current liabilities</b>			
Payables	14	867,800	891,650
Accrued employee benefits	15	86,587	91,911
Contract liabilities	16	90,796	85,437
<b>Total current liabilities</b>		<u>1,045,183</u>	<u>1,068,998</u>
<b>Non-current liabilities</b>			
Accrued employee benefits	15	14,493	26,501
<b>Total non-current liabilities</b>		<u>14,493</u>	<u>26,501</u>
<b>Total liabilities</b>		<u>1,059,676</u>	<u>1,095,499</u>
<b>Net assets</b>		<u>5,259,295</u>	<u>4,321,559</u>
<b>Equity</b>			
Accumulated surplus		5,259,295	4,321,559
<b>Total equity</b>		<u>5,259,295</u>	<u>4,321,559</u>

*The accompanying notes form part of these statements*

**Far North Queensland Hospital Foundation**  
**Statement of Cash Flows**

**For the year ended 30 June 2023**

	Note	2023 \$	2022 \$
<b>Cash flows from operating activities</b>			
<i>Inflows:</i>			
Cash receipts from ordinary operations		5,968,844	5,388,902
Interest received		179,573	23,002
GST input tax credits from ATO		339,712	318,170
CHHHS trust funds received	18	-	-
<i>Outflows:</i>			
Employee expenses		(1,796,788)	(1,693,781)
Other supplies and services		(1,901,107)	(1,902,445)
Grants	8	(1,667,929)	(939,868)
GST paid to suppliers		(158,653)	(133,770)
CHHHS trust funds utilised	18	(29,705)	(34,769)
<b>Net cash provided by/ (used in) operating activities</b>		<u>933,947</u>	<u>1,025,441</u>
<b>Cash flows from investing activities</b>			
Payments for property, plant, and equipment	12	<u>(92,722)</u>	<u>(23,225)</u>
<b>Net cash from investing activities</b>		<u>(92,722)</u>	<u>(23,225)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<u>841,225</u>	<u>1,002,216</u>
<b>Cash and cash equivalents – beginning of financial year</b>	9	<u>5,093,859</u>	<u>4,091,643</u>
<b>Cash and cash equivalents – end of financial year</b>	9	<u>5,935,084</u>	<u>5,093,859</u>

*The accompanying notes form part of these statements*

**Far North Queensland Hospital Foundation**  
**Notes to the Financial Statements**

**For the year ended 30 June 2023**

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## **Note 1 Basis of financial statement preparation**

### **(a) General information about the reporting entity**

Far North Queensland Hospital Foundation (the "Foundation") is a Hospital Foundation established on 21 March 1997 under the *Hospital Foundations Act 2018* and is a statutory body domiciled in Australia. The Foundation does not control other entities. The financial statements are for the Foundation as an individual entity.

The Foundation is a not-for-profit entity and is controlled by the State of Queensland. The head office and principal place of business of the Foundation is Ground Floor, Block E, Corner Grove and Digger Streets, Cairns QLD 4870.

The principal activities of the Foundation are to fund the purchase of state-of-the-art equipment and establishment of first-class health related facilities; assist in the establishment of Far North Queensland as a centre of excellence in health services by funding, supporting, and encouraging education and research; and provide support services for the patients and staff.

For information in relation to the Foundation's financial statements please call (07) 4226 6634, email [ceo@fnqhf.org.au](mailto:ceo@fnqhf.org.au) or visit the Foundation's website [www.fnqhf.org.au](http://www.fnqhf.org.au)

### **(b) Authorisation of financial statements for issue**

The financial statements are authorised for issue by the Chief Executive Officer and the Board Chair of the Foundation as at the date of signing the Management Certificate.

### **(c) Compliance with prescribed requirements**

The financial statements have been prepared in compliance with the *Financial Accountability Act 2009*, the *Financial and Performance Management Standard 2019* and the *Australian Charities and Not-for-profits Commission Act 2012*.

These general-purpose financial statements are prepared in accordance with the disclosure requirements of Australian Accounting Standards – Simplified Disclosures. The financial statements comply with the recognition and measurement requirements of all Australian Accounting Standards and Interpretations applicable to not-for-profit entities, and the presentation requirements in those standards as modified by AASB 1060.

### **(d) Underlying measurement basis**

The financial statements are prepared on an accrual basis, except for the statement of cash flows which is prepared on a cash basis.

The historical cost convention is used as the measurement basis except for land and buildings which are measured at fair value.

### **(e) Presentation matters**

Currency and rounding – Amounts included in the financial statements are in Australian dollars and are rounded to the nearest dollar.

Comparatives - Comparative information reflects the audited 2021-2022 financial statements.

Current / non-current classification - Assets are classified as 'current' where their carrying amount is expected to be realised within 12 months after the reporting date. Liabilities are classified as 'current' when they are due to be settled within 12 months after the reporting date, or the Foundation does not have the right to defer settlement to beyond 12 months after the reporting date. All other assets and liabilities are classified as non-current.

### **(f) Taxation**

The Foundation is exempt from income tax under Division 50 of the *Income Tax Act 1997*. FBT and GST are the only taxes accounted for by the Foundation. GST credits receivable from and GST payable to the ATO are recognised.

### **(g) Key accounting estimates and judgements**

In preparing these financial statements, management has made key accounting estimates and judgements.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to estimates are recognised prospectively.

The most significant effect on the amounts recognised in the financial statements is included in the following notes:

- Note 10 – Receivables
- Note 12 – Property, plant and equipment and depreciation expense
- Note 15 – Accrued employee benefits

Management is not aware of any assumptions and estimation uncertainties that have a significant risk of resulting in a material adjustment within the next financial year.

**(h) New and revised accounting standards**

The Foundation has adopted all standards which became effective for the first time at 1 July 2022, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Foundation.

**(i) New accounting standards for application in future periods**

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Foundation has decided against early adoption of these standards but does not expect the adoption of these standards to have any impact on the reported position or performance of the Foundation.

## Note 2 Revenue

### Revenue from sale of goods and services

#### Revenue under AASB 15

	2023 \$	2022 \$
Café	2,551,715	2,194,730
Car park	690,437	619,518
Vending machines	101,805	63,880
<b>Total</b>	<b>3,343,957</b>	<b>2,878,128</b>

### Revenue from fundraising

#### Revenue under AASB 1058

	2023 \$	2022 \$
Fundraising for general purposes	1,522,351	1,238,623
Fundraising for specific purposes	797,457	531,983
Auction sales	248,044	354,091
Volunteer service	71,730	63,383
Art unions	91,230	71,890
Bequests	30,000	-
Grants	39,243	29,949
Sponsorships	72,082	108,150
Other miscellaneous fundraising	11,244	68,895
	<b>2,883,381</b>	<b>2,466,964</b>

#### Revenue under AASB 15

Entrant / nominee fees	85,732	124,905
<b>Total</b>	<b>2,969,113</b>	<b>2,591,869</b>

### Accounting policy

#### Disaggregation of revenue from fundraising

In the table above, revenue from fundraising is disaggregated by major sources/types of income. All income from fundraising derives from one geographical region – Far North Queensland.

#### Performance obligations and revenue recognition policies

Revenue from fundraising is accounted for under AASB 15 where the income arises from an agreement which is enforceable and contains sufficiently specific performance obligations. As such, the revenue is recognised when each performance obligation is satisfied. The performance obligations are varied based on the requirements under the relevant funding agreements, donation conditions or fundraising purpose. Cash is generally received upfront. Each performance obligation is considered to ensure that the recognition of revenue reflects the transfer of control.

Where the amount received is not enforceable or does not have sufficiently specific performance obligations the transaction will be accounted for under AASB 1058. For those amounts, the timing of income recognition under AASB 1058 is on receipt unless the transaction gives rise to a contract liability or other performance obligation at the time of receipt.

#### Distribution of grants

Where there is a present obligation under a funding agreement, the Foundation recognises an expense.

**Note 3 Other income**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
ATM commissions	10,786	10,236
Miscellaneous income	-	3,000
<b>Total</b>	<b>10,786</b>	<b>13,236</b>

**Note 4 Cost of sales**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
Café	1,185,134	1,076,440
Vending machines	-	209
<b>Total</b>	<b>1,185,134</b>	<b>1,076,649</b>

**Note 5 Fundraising and marketing expenses**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
Fundraising	240,636	328,965
Volunteer service	35,723	36,335
<b>Total</b>	<b>276,359</b>	<b>365,300</b>

**Accounting policy**Volunteer Services

The Foundation has elected not to recognise volunteer services as either revenue or other form of contribution received. As such, any related consumption or capitalisation of such services is also not recognised.

## Note 6 Employee expenses

	2023 \$	2022 \$
<b>Employee benefits</b>		
Wages and salaries	1,412,581	1,235,170
Annual leave expense	68,565	103,499
Employer superannuation contributions	146,225	148,857
Long service leave expense	-	19,903
Termination benefits	28,125	21,122
Other employee benefits	35,299	63,075
<b>Employee related expenses</b>		
Workers' compensation premium	15,407	10,271
Other employee related expenses	104,558	87,808
<b>Total</b>	<b>1,810,760</b>	<b>1,689,705</b>
	<b>2023</b>	<b>2022</b>
Number of Employees:	26	23

The number of employees as of 30 June is measured on a full-time equivalent basis.

### Accounting policy

#### Workers' compensation insurance

Workers' compensation insurance is a consequence of employing employees but is not counted in an employee's total remuneration package. It is an employee benefit but is recognised separately as employee related expenses.

#### Employer superannuation contributions

Superannuation benefits are provided through either defined contribution (accumulation) plans or the QSuper defined benefit plan, in accordance with employees' conditions of employment and employee instructions as to superannuation plan (where applicable).

Defined contribution plans – Employer contributions are based on rates specified under conditions of employment. The Foundation's contributions are expensed when they become payable at each fortnightly pay period.

QSuper defined benefit plan - The liability for QSuper defined benefits is held on a whole-of-government basis and reported in those financial statements. Employer contributions to QSuper are based on rates determined on the advice of the State Actuary. The Foundation's contributions are expensed when they become payable at each fortnightly pay period. The Foundation's obligations to the QSuper plan are limited to those contributions paid.

#### Other employee benefits – sick leave

Prior history indicates that on average, sick leave taken each reporting period is less than the entitlement accrued. This is expected to continue in future periods. Accordingly, it is unlikely that existing accumulated entitlements will be used by employees and no liability for unused sick leave entitlements is recognised. As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

#### Termination benefits

Termination benefits expense represent cash payments made to employees who accepted voluntary redundancies during the year.



**Note 7   Supplies and services**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
Audit fees	14,496	13,500
Banking and merchant fees	76,752	62,455
Cleaning	20,434	10,534
Communications	8,446	8,155
Computer expenses	201,018	38,053
Consultants and contractors	18,209	14,520
Fees and permits	13,206	8,487
Insurance	45,715	39,883
Legal costs	276	47,606
Motor vehicle expenses	3,464	7,553
Printing and stationery	17,231	13,097
Repairs and maintenance	75,483	56,933
Staff parking cards	11,895	4,472
Security	4,738	9,773
Other supplies and services	11,937	4,085
<b>Total</b>	<b>523,300</b>	<b>339,106</b>

**Accounting policy**Insurance

The Foundation's property, plant and equipment and other risks are insured and premiums are being paid on a risk assessment basis. In addition, the Foundation pays premiums to Work Cover Queensland in respect of its obligations for employee compensation.

## Note 8 Grants and subsidies

	2023	2022
	\$	\$
<b>Cairns and Hinterland Hospital and Health Service</b>		
Aged Care	45,013	7,807
Atherton Hospital	750	8,899
Atherton Hospital (Friends of the Foundation)	33,436	26,547
Cairns Hospital	880,619	163,873
Cardiology	689	39,468
Coronary care	49,555	24,184
Cow Bay Primary Health Centre (Friends of the Foundation)	3,515	4,196
Diabetes	9,833	27,830
Emergency medicine	1,110	-
Gordonvale Hospital (Friends of the Foundation)	19,269	7,407
Herberton (Friends of the Foundation)	2,395	2,141
Innisfail Hospital	-	2,076
Innisfail Hospital (Friends of the Foundation)	133,937	39,198
Intensive care	14,274	549
Liz Plumber Cancer Centre	2,429	3,309
Mareeba Hospital	-	3,005
Mareeba Hospital (Friends of the Foundation)	1,891	20,072
Medicine	10,915	11,889
Mental health	11,551	10,176
Mossman Hospital	25,974	13,072
Nursing	5,494	9,109
Oncology	12,322	585
Paediatrics	83,870	208,028
Professional development and training	60,774	2,336
Renal research and medicine	-	87,205
Research	145,736	124,347
Sundry	16,345	10,415
Thoracic	43,888	57,095
Tully Hospital (Friends of the Foundation)	41,777	5,631
Vascular Unit Trust Fund	-	9,550
<b>Torres and Cape Hospital and Health Service</b>		
Cooktown Hospital (Friends of the Foundation)	4,997	-
Cooktown Hospital	471	2,438
Weipa Hospital	5,100	7,431
<b>Total</b>	<b>1,667,929</b>	<b>939,868</b>

## Note 9 Cash and cash equivalents

	2023 \$	2022 \$
Cash on hand	7,761	8,281
Cash at bank	245,507	421,732
QTC cash funds	5,681,816	4,663,846
<b>Total</b>	<b>5,935,084</b>	<b>5,093,859</b>

Cash and cash equivalents include cash on hand and deposits held at call with financial institutions.

### Restricted cash

The Foundation collects fundraising receipts for specific purposes that can only be spent on approved items relating to those purposes. As such, these funds are restricted and cannot be used for any other purpose. The amounts below are within the balance of cash and cash equivalents.

The Foundation also holds Cairns and Hinterland HHS funds in trust.

	2023 \$	2022 \$
Cairns and Hinterland HHS funds held in trust	468,838	498,543
Other restricted cash	596,925	549,795
Research and Education Grant Commitments	245,699	153,252
<b>Total</b>	<b>1,311,462</b>	<b>1,201,590</b>

## Note 10 Receivables

	2023 \$	2022 \$
Trade debtors	66,356	45,698
<b>Total</b>	<b>66,356</b>	<b>45,698</b>

### Accounting policy

Trade debtors are recognised at the nominal amounts due at the time of sale or service delivery i.e. the agreed purchase/contract price. Settlement of these amounts is required within 30 days from invoice date. The collectability of receivables is assessed periodically with provision being made for impairment where necessary. There has been no provision for impairment as at 30 June 2023 (2022: nil) as all receivables are deemed collectable.

## Note 11 Inventories

	2023 \$	2022 \$
Café	31,020	31,719
Car parking cards	1,170	1,170
<b>Total</b>	<b>32,190</b>	<b>32,889</b>

### Accounting policy

Inventories are measured at the lower of cost and net realisable value. The cost of inventories is based on the first-in first-out principle, and includes expenditure incurred in acquiring the inventories and bringing them to their existing location and condition. Net realisable value is the estimated selling price in the ordinary course of business.

## Note 12 Property, plant and equipment and depreciation expense

### Reconciliation of carrying amount

	Leasehold improvements \$	Furniture and fittings \$	Plant and equipment \$	Motor vehicle \$	Total \$
<b>Cost</b>					
Balance at 1 July 2021	697,554	82,389	281,232	67,029	1,128,204
Additions	-	15,044	8,181	-	23,225
Balance at 30 June 2022	697,554	97,433	289,413	67,029	1,151,429
Balance at 1 July 2022	697,554	97,433	289,413	67,029	1,151,429
Additions	13,112	3,811	75,799	-	92,722
Balance at 30 June 2023	710,666	101,244	365,212	67,029	1,244,151
<b>Accumulated Depreciation</b>					
Balance at 1 July 2021	(486,296)	(55,196)	(230,717)	(38,963)	(811,172)
Depreciation for the year	(68,820)	(4,748)	(19,174)	(5,236)	(97,978)
Balance at 30 June 2022	(555,116)	(59,944)	(249,891)	(44,199)	(909,150)
Balance at 1 July 2022	(555,116)	(59,944)	(249,891)	(44,199)	(909,150)
Depreciation for the year	(68,989)	(4,981)	(23,005)	(5,236)	(102,211)
Balance at 30 June 2023	(624,105)	(64,925)	(272,896)	(49,435)	(1,011,361)
<b>Carrying amounts</b>					
At 1 July 2021	211,258	27,193	50,515	28,066	317,032
At 30 June 2022	142,438	37,489	39,522	22,830	242,279
At 30 June 2023	86,561	36,319	92,316	17,594	232,790

### Accounting policy

Items of property, plant, and equipment with a cost or other value equal to more than \$500, and with a useful life of more than one year, are recognised at acquisition.

Actual cost is used for the initial recording of all non-current physical asset acquisitions. Cost is determined as the value given as consideration plus costs incidental to the acquisition, including all other costs incurred in getting the assets ready for use, such as architects' fees and engineering design fees. However, any training costs are expensed as incurred.

Property, plant, and equipment is measured at cost net of accumulated depreciation and any impairment in accordance with Queensland Treasury Non-Current Asset Policies for the Queensland Public Sector.

### Plant and equipment

The Foundation has plant and equipment with a written down value of nil still being used in the provision of services. Most of the items identified were equipment assets used in connection with café operations.

Replacement of other fully depreciated plant and equipment assets will be dependent on age, condition, and funding availability.

There are no plant and equipment assets identified as idle or restricted in use.

#### Impairment of non-current assets

All non-current assets are assessed for indicators of impairment on an annual basis. If an indicator of possible impairment exists, the Foundation determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

The asset's recoverable amount is determined as the higher of the asset's fair value less costs to sell and depreciated replacement cost.

An impairment loss is recognised immediately in the Statement of Comprehensive Income and Accumulated Surpluses.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income.

#### Estimation of useful lives of assets

The useful lives could change significantly because of technical innovations or some other event. The depreciation charge will increase where the useful lives are less than previously estimated, or technically obsolete. Non-strategic assets that have been abandoned or sold will be written off or written down.

Property, plant, and equipment is depreciated on a straight-line basis over its estimated useful life.

Any expenditure that increases the capacity or service potential of an asset and major components purchased specifically for particular assets are capitalised and depreciated over the remaining useful life of the asset to which they relate.

Depreciation rates used for each asset class are as follows:

<b>Class</b>	<b>Depreciation rates used</b>	<b>Useful lives</b>
Leasehold improvements	10%	10 years
Plant and equipment	10% – 25%	4 – 10 years
Furniture and fittings	7.5%	13.33 years
Motor vehicles	15%	6.67 years

## Note 13 Leases

### Foundation as lessee

At inception of a contract, the Foundation assesses whether the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Foundation where the Foundation is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets continue to be recognised as an operating expense on a straight-line basis over the term of the lease. Office printers are the only assets under lease arrangements and have been classified as low value assets.

### Concessionary Leases

For leases that have significantly below-market terms and conditions principally to enable the Foundation to further its objectives (commonly known as peppercorn/concessionary leases), the Foundation has elected to apply the option available under AASB 16.25.1 and measures the right of use assets at cost on initial recognition. The Foundation has the following concessionary lease arrangements:

### Car Park Lease

The Car Park located at the Cairns Hospital is leased from the Cairns and Hinterland Hospital and Health Service. The current lease is a 5-year term commencing on 25 March 2012 to 24 March 2017, with 2 x 5 years option to extend. The rent payable is \$10.00 (GST-inclusive) per annum.

## Note 14 Payables

	2023 \$	2022 \$
Trade and other payables	233,951	226,297
Accrued wages	73,221	51,949
Accrued expenses	16,460	22,870
Cairns and Hinterland HHS funds held in trust	468,838	498,543
Parking card refunds	-	15,448
Goods and Services Tax	32,160	43,405
Pay as you go withholding	27,267	21,162
Superannuation payable	15,903	11,976
<b>Total</b>	<b>867,800</b>	<b>891,650</b>

### Accounting policy

These amounts represent liabilities for goods and services provided to the Foundation prior to the end of the financial year and which are unpaid. Due to their short-term nature, they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 - 60 days of recognition.

Wages and salaries due but unpaid at reporting date are recognised in the Statement of Financial Position at current salary rates. As the Foundation expects such liabilities to be wholly settled within 12 months of reporting date, the liabilities are recognised at undiscounted amounts.

## Note 15 Accrued employee benefits

	2023 \$	2022 \$
<b>Current</b>		
Annual leave	56,120	60,353
Long service leave	30,467	31,558
<b>Total</b>	<b>86,587</b>	<b>91,911</b>
<b>Non-current</b>		
Long service leave	14,493	26,501
<b>Total</b>	<b>14,493</b>	<b>26,501</b>

### Accounting policy

#### Other long-term employee benefits – annual and long service leave

Annual leave and long service leave liabilities are classified and measured as other long-term employee benefits as the Foundation does not expect to wholly settle all such liabilities within the 12 months following reporting date.

Other long-term employee benefits are presented as current liabilities where the Foundation does not have an unconditional right to defer payment for at least 12 months after the end of the reporting period.

Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments consider anticipated future wage/salary levels, expected employee departures and periods of ineligible service. These are discounted using market yields on Australian government bond rates at the end of the reporting period that coincide with the expected timing of estimated future payments.

All directly associated on-costs (e.g., employer superannuation contributions, payroll tax and workers' compensation insurance) are also recognised as liabilities, where these on-costs are material.

Termination benefits are recognised as an expense when the Foundation is demonstrably committed, without realistic possibility of withdrawal, to a formal detailed plan to either terminate employment before the normal retirement date, or to provide termination benefits because of an offer made to encourage voluntary redundancy. Termination benefits for voluntary redundancies are recognised as an expense if the Foundation has made an offer encouraging voluntary redundancy, it is probable that the offer will be accepted, and the number of acceptances can be estimated reliably. If benefits are payable more than 12 months after the reporting period, then they are discounted to their present value.

## Note 16 Contract Liabilities

	2023 \$	2022 \$
<b>Parking cards</b>	42,283	19,483
Event entry fees	48,513	65,954
<b>Total</b>	<b>90,796</b>	<b>85,437</b>

### Accounting policy

When an amount of consideration is received from a customer prior to the Foundation transferring a good or service to the customer, the Foundation presents the amount as a contract liability.

## Note 17 Key management personnel disclosures

### Details of key management personnel (KMP)

The following details for non-Ministerial key management personnel include those Foundation positions that had authority and responsibility for planning, directing, and controlling the activities of the Foundation during 2022-23 and 2021-22. Further information about these positions can be found in the body of the Foundation's Annual Report under the section relating to Executive Management.

Position	Position responsibility
Board of Directors <ul style="list-style-type: none"><li>• Dr Kenneth Chapman (Chairman)</li><li>• Ms Patricia Bailey</li><li>• Ms Robyn Boundy</li><li>• Mrs Danae Jones</li><li>• Professor William McBride</li><li>• Ms Joanne Parisi</li><li>• Mrs Jodi Peters (Cairns and Hinterland Hospital and Health Service Board Chairperson's nominee)</li><li>• Dr Edward Strivens</li><li>• Mrs Lisa Whitton</li></ul>	The strategic leadership, guidance, and effective oversight of the management of the Foundation, including its operational and financial performance.
Chief Executive Officer <ul style="list-style-type: none"><li>• Mrs Gina Hogan</li></ul>	Responsible for the strategic leadership and direction of the Foundation.

### KMP remuneration policies

No board members received or were entitled to receive any fees or other benefits during the year.

Remuneration and other terms of employment for the Foundation's other KMP are specified in employment contracts. The contracts provide for the provision of performance-related cash payments and other benefits including motor vehicles. Remuneration expenses for these KMP comprises the following components:

### Short term employee expenses which include:

- salaries and allowances expensed and leave entitlements earned for the entire year, or for that part of the year during which the employee occupied the specified position.
- performance payments recognised as an expense during the year.
- non-monetary benefits – consisting of provision of vehicle together with fringe benefits tax applicable to the benefit.



Long term employee expenses –long service leave entitlements expensed for the entire year, or for that part of the year during which the employee occupied the specified position.

Post-employment expenses - superannuation contributions; and

Termination benefits – include payments in lieu of notice on termination and other lump sum separation entitlements (excluding annual and long service leave entitlements) payable on termination of employment or acceptance of an offer of termination of employment.

The following disclosures focus on the expenses incurred by the Foundation during the respective reporting periods that is attributable to key management positions. Therefore, the amounts disclosed reflect expenses recognised in the Statement of Income and Accumulated Surpluses.

## Remuneration expenses

### 2023

Position	Short-term employee expenses		Long-term employee expenses	Post-employment expenses	Termination benefits	Total expenses
	Monetary expenses \$	Non-monetary expenses \$	\$	\$	\$	\$
Chief Executive Officer	174,939	-	7,087	17,658	-	199,684

### 2022

Position	Short-term employee expenses		Long-term employee expenses	Post-employment expenses	Termination benefits	Total expenses
	Monetary expenses \$	Non-monetary expenses \$	\$	\$	\$	\$
Chief Executive Officer (1 July 2021 to 19 October 2021)	53,914	-	5,715	8,212	22,500	90,341
Acting Chief Executive Officer (14 October 2021 to 30 January 2022)	43,804	-	6,324	4,581	-	54,709
Chief Executive Officer (31 January 2022 to 30 June 2022)	62,654	-	5,940	6,346	-	74,940

## Performance payments

No KMP remuneration packages provide for performance or bonus payments, except for the following position:

Position	Summary of basis for entitlement and assessment process	Expensed in 2022-23		Expensed in 2021-22	
		Date paid	Amount \$	Date paid	Amount \$
Chief Executive Officer	Performance based approved by Board	-	-	Sept 2021	\$10,000

## Note 18 Related party transactions

### Loans to directors

The Foundation does not have any loans with KMP.

### Transactions with key management personnel

KMP may have used the Foundation managed car park or made purchases from the Foundation managed cafés during the year. All such transactions were conducted on an arm's-length basis and on normal commercial terms. Professor William McBride commenced a voluntary adjunct appointment role on 9 January 2021 and Dr Edward Strivens holds a voluntary adjunct appointment role with James Cook University. James Cook University is the beneficiary of research grant funding of \$132,879 in the 2023 financial year (2022: \$55,792). All grants are awarded on a competitive arm's-length basis.

Ms Jodi Peters is Business Manager at Peters Bosel Lawyers which provided legal services to the Foundation for which they were paid \$276 in the 2023 financial year (2022: \$20,026). These services are provided on a normal arm's-length basis.

Apart from the details disclosed in this note, no member of the Board has entered into a material contract with the Foundation since the end of the previous financial year and there were no material contracts involving members' interests subsisting at year-end.

KMPs from time to time provide donations and sponsorship to the Foundation on the same basis as the public and are not individually disclosed.

### Transactions with related entity

Transactions with Cairns and Hinterland Hospital and Health Service (CHHHS):

The Foundation received a credit of \$5,400 to a purchase invoice for goods not supplied. Other than this book entry, there were no funds received (2022: \$nil) to manage on behalf of the CHHHS. The amounts previously received have been recognised as a liability as the Foundation has an obligation to spend these funds in line with a Memorandum of Understanding entered with the CHHHS. During the year, the Foundation has made approved purchases with these funds totalling \$29,705 (2021: \$34,769). These purchases have been recognised in the financial statements as a reduction in the liability raised and not as a distribution of grant funds in Note 8, and therefore the CHHHS funds do not appear in note 8. The remaining liability is shown in Note 14.

During the year, the Foundation provided a volunteer service to the Cairns Hospital. This involves the recruiting, coordination, and management of a team of volunteers, which provides various services to the hospital and is in line with the objects of the Foundation. The hospital contributed \$45,000 (2022: \$39,020) towards the Foundation's costs in this regard. In addition, the Cairns Hospital received significant benefits by way of equipment donated and benefits sponsored by the Foundation during the year (in accordance with the objects of the Foundation).

The Foundation also has several leases with CHHHS for a nominal fee.

## Note 19 Auditors' remuneration

	2023 \$	2022 \$
<b>Remuneration of the auditor for</b>		
Auditing the financial statements	13,000	13,500
<b>Total</b>	<b>13,000</b>	<b>13,500</b>

## Note 20 Contingent Liabilities

The Foundation has no known material contingent liabilities at reporting date.

## Note 21 Events occurring after balance date

The Foundation has no known material events occurring after balance date.

**Management Certificate**  
**of Far North Queensland Hospital Foundation**

These general-purpose financial statements have been prepared pursuant to s.62(1)(a) of the *Financial Accountability Act 2009* (the Act), s.39 of the *Financial and Performance Management Standard 2019*, the *Australian Charities and Not-for-profits Commission Act 2012 and Regulation 2022* and other prescribed requirements. In accordance with s.62(1)(b) of the Act and s.60.15 of the *Australian Charities and Not-for-profits Commission Regulation 2022*, we certify that in our opinion:

- a) the prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- b) the financial statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards and the *Australian Charities and Not-for-profits Commission Act 2012*, the transactions of Far North Queensland Hospital Foundation for the financial year ended 30 June 2023 and of the financial position of the Foundation at the end of that year; and
- c) we acknowledge responsibility under s.7 and s.11 of the *Financial and Performance Management Standard 2019* for the establishment and maintenance, in all material respects, of an appropriate and effective system of internal controls and risk management processes with respect to financial reporting throughout the reporting period.
- d) there are reasonable grounds to believe Far North Queensland Hospital Foundation will be able to pay all of its debts as and when they become due and payable.



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Ken Chapman  
Chairman  
Far North Queensland Hospital Foundation

**30 / 08 / 2023**



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Gina Hogan  
Chief Executive Officer  
Far North Queensland Hospital Foundation

**30 / 08 / 2023**

# **Independent Auditor's Report**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Far North Queensland Hospital Foundation

### Report on the audit of the financial report

#### Opinion

I have audited the accompanying financial report of Far North Queensland Hospital Foundation.

In my opinion, the financial report:

- a) gives a true and fair view of the entity's financial position as at 30 June 2023, and its financial performance and cash flows for the year then ended
- b) complies with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulations 2022 and Australian Accounting Standards— Simplified Disclosures.

The financial report comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including summaries of significant accounting policies and other explanatory information, and the management certificate.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

I am independent of the entity in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Other information comprises financial and non-financial information (other than the audited financial report).

Those charged with governance are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

I have nothing to report in this regard.

### **Responsibilities of the entity for the financial report**

The Board is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulations 2022 and Australian Accounting Standards, and for such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The Board is also responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the entity or to otherwise cease operations.

### **Auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. This is not done for the purpose of forming an opinion on the effectiveness of the entity's internal controls, but allows me to form an opinion on compliance with prescribed requirements.

- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the entity.
- Conclude on the appropriateness of the entity's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


#### **Statement**

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

#### **Prescribed requirements scope**

The prescribed requirements for the establishment and keeping of accounts are contained in the *Financial Accountability Act 2009*, any other Act and the Financial and Performance Management Standard 2019. The applicable requirements include those for keeping financial records that correctly record and explain the entity's transactions and account balances to enable the preparation of a true and fair financial report.



D Adams  
as delegate of the Auditor-General

31 August 2023

Queensland Audit Office  
Brisbane