

Far North Queensland Hospital Foundation



**Annual Report
2023-2024**

Accessibility

Information about consultancies, overseas travel, and the Queensland language services policy is available at the Queensland Government Open Data website (<https://data.qld.gov.au>). The Foundation has no Open Data to report on overseas travel or the Queensland language services policy.

The Queensland Government is committed to providing accessible services to Queenslanders from all culturally and linguistically diverse backgrounds. If you have difficulty in understanding the annual report, you can contact us on telephone (07) 4226 6634 and we will arrange an interpreter to effectively communicate the report to you.



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Aboriginal and Torres Strait Islander people are advised that this publication may contain words, names, images and descriptions of people who have passed away.

We acknowledge Aboriginal peoples and Torres Strait Islanders as this country's First Nations people.

We recognise the ancestral lands of the many traditional and cultural custodians that make up the region known, in contemporary terms, as Cairns and Hinterland and Torres and Cape where we work to provide safe and quality health services. We pay our respect to Elders past, present and emerging.

The head office and principal place of business of the Far North Queensland Hospital Foundation is:

Ground Floor, Block E, Cairns Hospital
Corner Grove and Digger Streets CAIRNS
QLD 4870

To provide feedback or request copies of this annual report please call (07) 4226 6634, or email ceo@fnqhf.org.au or visit the Foundation website www.fnqhf.org.au/annual-reports

Compliance Letter

06 Sep 2024

The Honourable Shannon Fentiman MP
Minister for Health, Mental Health and Ambulance Services and Minister for Women
GPO Box 48
BRISBANE QLD 4001

Dear Minister,

I am pleased to submit for presentation to the Parliament the Annual Report 2023-2024 and financial statements for the Far North Queensland Hospital Foundation.

I certify that this Annual Report complies with:

- the prescribed requirements of the *Financial Accountability Act 2009* and the *Financial and Performance Management Standard 2019*, and
- the detailed requirements set out in the *Annual report requirements for Queensland Government agencies*.

A checklist outlining the annual reporting requirements is provided at pages 28 and 29 of this annual report.

Yours sincerely,



Dr Ken Chapman
Chairperson
Far North Queensland Hospital Foundation

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From the Chair and Chief Executive

The 2023-2024 financial year has been a period of achievement and growth for the Far North Queensland Hospital Foundation. Our strategic plan for 2023-2027 has guided our efforts, reflecting a bolder ambition and commitment to supporting our staff and volunteers, investing in our communities, and contributing to the delivery of health care services across the region.

The foundation achieved a record total revenue of \$8,121,735 and generated net operating profit before distributions of \$3,454,831, an increase of 32.5 per cent on the previous year.

Our commercial ventures, including two successful cafés, catering services, Automatic Teller Machines (ATMs), the hospital car park, and more than 50 vending machines, generated \$4,220,000 in revenue and gross profit of \$2,893,500, a 34 per cent increase from the previous year. This income fully covered our operational expenses, ensuring that 100 per cent of donations go to funding critical health care projects.

The foundation's overall fundraising efforts have been exceptional with a total of \$2,672,823 raised from donations and bequests, up 15 per cent on the previous year. There were significant contributions from multiple tailored campaigns and events. During 2023-2024, the foundation successfully expanded its major events calendar in collaboration with numerous local service providers. The invitation-only Starlit Soiree raised \$757,250 for the Donate for DaNi campaign, the QSuper Cardiac Challenge raised \$393,566 for Cardiac Services, the BDO Arrow Experience raised \$93,722 for the Cancer Care Hub, the Trinity Advisory Christmas Lunch raised \$406,853 for Urology, and the NuNu Melbourne Cup raised \$100,000 for the Pregnancy Loss Room. These events, coupled with extensive media coverage, have bolstered the foundation's reputation and attracted new collaborators for future initiatives.

The foundation continues to uphold its objectives of enhancing health care in far north Queensland (FNQ) by providing more than \$1.32 million for essential health care services in the region. This funding has enabled the acquisition of vital medical equipment throughout far north Queensland. The \$1,520,000 raised for the Cancer Care Hub during the 2022-2023 and 2023-2024 financial years will be utilised for the project, which is set to be completed in the 2024-2025 financial year.

A major highlight of the year was the launch of the \$4,300,000 Donate for DaNi campaign, aimed at acquiring a state-of-the-art surgical robot. This campaign has been met with overwhelming support, raising an incredible \$1,687,597 by 30 June 2024. This advanced technology will revolutionise surgical care by enhancing precision, reducing recovery times, and improving patient outcomes across our region.

Our dedication to health research and education remains steadfast, with \$220,000 awarded in research grants and \$43,791 in education grants, totalling \$263,791 for the year. These funds are instrumental in addressing the unique health challenges of our region, particularly within Indigenous communities. From groundbreaking work in hepatitis B and genetic conditions, to innovative approaches in cancer surgery and reproductive health, these grants are driving advancements that promise to significantly improve health outcomes.

The foundation also launched the Containers for Change partnership in Cairns, placing more than 40 collection bins across various hospital wards and cafés. This initiative promotes environmental sustainability and contributes to health care funding, with every 10-cent container supporting superior health care in FNQ.

Our volunteers remain the backbone of our operations. During 2023-2024, approximately 90 volunteers contributed 15,000 hours at Cairns Hospital, and hundreds more supported fundraising events, contributing an additional 11,000 hours. Their dedication and commitment are invaluable, enabling the foundation to deliver exceptional services and support across the region. We have almost 1,000 registered volunteers from Tully to the Torres Strait. The foundation recognises and values the importance of volunteers and continues to foster an inclusive and supportive environment for them to thrive and contribute to the organisation's vision.

Collectively, the Friends of the Foundation (FoFs) raised \$681,099 this year to enhance health care services in their communities. The FoFs made equipment purchases totalling \$590,810 across ten of their groups, a significant increase on the \$205,423 spent the previous year. With more than 100 hospital volunteers and 250 fundraisers in Cairns, and 140 forming vital FoF groups in locations such as Cooktown, Cow Bay, Mareeba, Gordonvale, Mossman, Croydon, Innisfail, Herberton, Atherton, Tully and Weipa, these 'Purple Angels' are essential to the Foundation's success. We continue to work closely with these groups, ensuring their sustainability and effectiveness in fundraising.

From the Chair and Chief Executive

Since its inception, the foundation has contributed more than \$27,820,000 in grant funding, demonstrating our ongoing commitment to advancing health care in our community. As we look to the future, we remain dedicated to delivering quality health care close to home, supported by our community and partners.

We are profoundly grateful to our generous donors, dedicated volunteers, and supportive partners. Their unwavering commitment has been the driving force behind our success, enabling us to make a significant impact on health care services in far north Queensland. Together, we look forward to building on this year's achievements and continuing our journey towards superior health care.



Dr Ken Chapman - Chairperson



Mrs Gina Hogan - Chief Executive Officer

About us

The Far North Queensland Hospital Foundation (the foundation) was established on 21 March 1997. The foundation has all the objects, functions and powers set down in the *Hospital Foundations Act 2018* and various other Acts of Parliament. The foundation is a registered charity with deductible gift recipient (DGR) status 1.

The foundation is a non-profit, charitable organisation that endeavours to assist the activities and services of the Cairns and Hinterland Hospital and Health Service (CHHHS) and Torres and Cape Hospital and Health Service (TCHHS).

The foundation provides funding for all areas of health care to provide equipment, education, training and support research and development of the Cairns and Hinterland, and Torres and Cape Hospital and Health Services. All administration costs are paid through commercial operations, meaning every dollar donated or raised through fundraising stays local and goes towards its intended purpose.

The foundation's principal activities are to:

- fund the purchase of state-of-the-art equipment and establish first-class health related facilities;
- assist in the establishment of far north Queensland as a centre of excellence in health services by funding, supporting, and encouraging education and research; and
- provide support services for the patients and staff.

The foundation's principal place of business is located at Cairns Hospital.

Regional community-based fundraising activities are organised under the banner of the Friends of the Foundation (the FOFs). The FOFs are an active and growing network of volunteer groups within the CHHHS, with branches in Atherton, Cow Bay, Croydon, Gordonvale, Herberton, Innisfail, Mareeba, Mossman and Tully. FOFs in the TCHHS include branches in Cooktown and Weipa.

Funding

The foundation relies on the generosity of its valued supporters, sponsors, corporate partners, community groups and individuals who raise essential funds through donations, events, appeals, bequests, regular giving and other fundraising activities.

Vision

Superior health care in far north Queensland.

Purpose

Working together with our community and health services to improve care in far north Queensland.

Values

- Accountability
- Compassion
- Integrity
- Respect

Queensland Government objectives for the community

The foundation's *Strategic Plan 2023–2027* aligns its activities to help support the Queensland Government's objectives for the community and its plan to build future prosperity and growth across the state.

The foundation contributes to the following Government objectives for the community:

Good jobs: Good, secure jobs in our traditional and emerging industries.

Better services: Deliver even better services right across Queensland.

Great lifestyle: Protect and enhance our Queensland lifestyle as we grow.

Through our impact-focused strategic planning, we also contribute to the sub-objective of keeping Queenslanders safe, by assisting the community to have access to world-class healthcare no matter where they live.

Legislation

The foundation operates in accordance with the following key legislation:

- *Hospital Foundations Act 2018*
- *Hospital Foundations Regulation 2018*
- *Financial Accountability Act 2009*
- *Charities Act 2013 (Cth)*
- *Australian Charities and Not-For-Profit Commission Act 2012 (Cth)*
- *Public Ancillary Fund Guidelines 2011*

The foundation also undergoes an independent annual financial and operational audit.

Tax status

On 29 May 1995, the Australian Taxation Office approved the foundation's status as a Public Ancillary Fund.

In December 2015, our status changed to being endorsed as a Deductible Gift Recipient Type 1 as a Public Benevolent Institution.

The Foundation is:

- GST Concession effective from 1 July 2005
- Income Tax Exempt effective from 1 July 2000
- Endorsed as a Deductible Gift Recipient effective from 1 July 2000

Strategic direction

The foundation's *Strategic Plan 2023-2027* articulates the Foundation's six strategic objectives. Our strategy reflects a bolder ambition and our commitment to use the strength of the foundation to support our staff and volunteers, invest in our communities and contribute to the delivery of health care services across the region.

The progress against key strategies to achieve the strategic objectives is detailed below.

Impact - Deliver and measure meaningful and relevant impact on the health of our community	
Work with CHHHS and TCHHS to identify priority areas to augment services and align fundraising to service uplift priorities	During 2023-2024, the foundation has successfully delivered on all impact-related strategies in full, with extensive engagement with CHHHS leadership and with the new leadership team at TCHHS on how the funds raised by the foundation can best serve the needs of the hospitals and communities in which they are based. This past year, this has included funding of the Cancer Care Hub, helping CHHHS to elevate cancer care in far north Queensland, and the creation of the 'Butterfly Suite', a special space at Cairns Hospital which will be a sanctuary of healing for women and families experiencing pregnancy loss. In June 2024, the foundation also launched a \$4.3 million dollar campaign to fund a surgical robot to enhance care delivery in the far north.
Support health services initiatives that work towards a full tertiary hospital in Cairns	The foundation has continued to engage strategically with the CHHHS leadership on how to best support the service to achieve its long-term objective to be recognised as a tertiary-level facility delivering specialist care to the population and visitors to the Cairns and Hinterland region.
Identify and initiate one major fundraising project per year	In 2023-2024, the foundation launched a visionary campaign to raise \$4.3 million for a surgical robot (aka DaNi) which will revolutionise surgical care by enhancing precision, reducing recovery times and improving outcomes for patients across our region.
Ensure appropriate expenditure management and maximise the strategic benefits of research and education grant funding	During the past year, the foundation has awarded more than \$263,000 in grants to support vital health research initiatives. This funding is a testament to our commitment to addressing the unique health challenges of our region, with a particular focus on Indigenous communities. From groundbreaking work in hepatitis B and genetic conditions to innovative approaches in cancer surgery and reproductive health, these grants are fueling advancements that promise to improve health outcomes significantly.
Commercial revenue – Diversify revenue streams with a focus on sustainable commerciality	
Maximise operating profits to provide the greatest funds available to be donated to fund state-of-the-art equipment, health facility upgrades, research and education grants to provide better health care in the community	The foundation has continued to both expand and streamline its operational initiatives, including two successful cafés, catering service, one hospital carpark and more than 50 vending machines. The success of these commercial enterprises during 2023-2024 has meant profits have continued to fund operational expenses in full. This has enabled the Foundation to ensure that 100 per cent of donations are utilised to fund state-of-the-art equipment, health facility upgrades, research and education grants to provide better health care in the community.
Maximise operating profits to expand foundation capability	Our operating performance in 2023-2024 successfully reflects our robust financial management and the Board's commitment to investing in the foundation's future capacity and capability without accessing fundraising to deliver on operational need.

To investigate viable commercial opportunities	The foundation has expanded its catering services, introducing FNQ Foundation Feast along with a new online ordering portal. In line with previous efforts to enhance our commercial ventures, 2023-2024 resulted in the launch of fresh food vending at Cairns Hospital. These vending machines, stocked daily with fresh food prepared by our talented chefs, provide patients, visitors, and staff with healthy snack options available 24/7 across the hospital campus. This initiative not only supports our commercial goals but also promotes healthy eating within the hospital community.
Renovations of SeaBreeze and dCafé	The renovations of dCafé were completed within the reporting year and have created both a more welcoming and more functional space for provision of food services to staff and visitors at Cairns Hospital. The extensive renovation of SeaBreeze will be a priority in the coming year, to meet legislative compliance and food safety standards, and to contemporise and maximise the space in the café and catering function.
Philanthropy and fundraising – Enhance philanthropy and fundraising programs	
Continue to grow major events and introduce new third-party fundraising events to the calendar	<p>During 2023-2024, the foundation successfully grew its major events calendar, with the following events delivered in collaboration with an extensive array of local service providers:</p> <ul style="list-style-type: none"> • Starlit Soiree raising \$757,250 for Donate for DaNi the Surgical Robot. • QSuper Cardiac Challenge \$393,566 for Cardiac Services. • BDO Arrow Experience raising \$93,722 for the Cancer Care Hub. • Trinity Advisory Christmas Lunch raised \$406,853 for Urology. • NuNu Melbourne Cup raised \$100,000 for the Pregnancy Loss room. <p>We are grateful to also be the recipients of support from numerous other third-party events including Cairns Amateurs, Pakmag Spooky Spectacular, Baby Expo and various golf days. Every community contribution plays a vital role in fueling our growth.</p> <p>Extensive media coverage of these events has bolstered the reputation of the Foundation throughout the region and has encouraged new third-party providers to approach the Foundation about collaborating on future events.</p>
Market and promote the bequest and major gift program	<p>Development of the Bequest program was delayed in 2023-2024 and the website launch has been pushed back to the current financial year. The Major Gift Program was incorporated into the major fundraising dinner held in June 2024, which successfully raised more than \$747,250 for the Donate for DaNi campaign.</p> <p>Funds will be directed towards acquiring a surgical robot, a groundbreaking addition to Cairns Hospital that promises to revolutionise surgical care in the region.</p>
Increase participation in regular payroll giving by 10 per cent	The foundation has increased its engagement with the CHHS administration team to re-commence delivery of induction information sessions for new staff joining the Hospital and Health Service, and to progress the implementation of automated salary sacrifice documentation to be included in new starter employment packs. These conversations

	were initiated during 2023-2024 and will be progressed in 2024-2025.
Develop a grateful patient program	Development of a targeted 'Grateful Patient Program' will be a key focus for 2024-2025.
Engagement – Growth of philanthropic engagement with all our stakeholders	
Maintain and develop relationships and communications with the CHHHS and clinical community to enhance and support philanthropic engagement	The foundation is committed to supporting communities from Cairns to the Cape, and the team continues to seek to contribute in ways that produce positive outcomes for the health system and society in general. Communicating this passion across a range of mediums has encouraged new and ongoing philanthropy within the clinical community in Cairns and beyond.
Activate our community to become our ambassadors and champions	<p>The foundation has continued to engage proactively with a key group of community-based supporters and advocates. Ambassadors have been identified and a weekly 'Ambassador profile' promoted through the foundation's marketing materials. A series of five staff surveys were conducted to help gauge the level of staff interest in involvement in championing the foundation across a range of domains including payroll giving, research and education, Foundation engagement, communications, and Containers for Change.</p> <p>The foundation continues to be recognized by the broader community for our efforts. In October 2023, we were thrilled to be named the winner of the 2023 Cairns Chamber of Commerce Business Excellence Awards Innovation Award, as innovation is undeniably at the heart of our approach. We see ourselves as custodians of a legacy, always with an eye towards future sustainability.</p>
Develop a new and future-focused marketing and communications strategy	Although a refreshed marketing strategy was not published in 2023-2024, the foundation did engage an external service provider to develop a strategic approach to future-focused marketing and communications, which is in the process of being finessed. This exercise highlighted the need for increased internal capacity and the value of strategic partnerships with specialist skill providers.
Focus on enhancing our connections, growth and acquisition of corporate partnerships	<p>Throughout the past year, the foundation has continued to expand its key corporate partnerships across the region. Some local examples are Coral Expeditions, Avis, Lotsa Printing, ARN Media Limited, City Life and Ergon Energy.</p> <p>In recent times, especially amidst global crises, we have witnessed our community's profound resilience and innovative spirit. We have focused on enhancing our connections with that community and have adapted by harnessing technology to engage with donors, corporate partners, sponsors and the community. We also have revisited our strategies to ensure we are able to realise our vision of superior health care in far north Queensland.</p>
Region and community focus - Maintain, improve and further develop the Volunteer Program throughout the CHHHS and TCHSS	

Grow the volunteer program to expand numbers to assist with fundraising activities, events and Hospital services	Since the beginning of the 2023-2024 financial year, the Foundation has successfully promoted the wonderful contribution made by its highly valued volunteers. As a result, the volunteer program has expanded both in terms of the number and diversity of the volunteers involved, and also the breadth of services they provide to hospitals in the region. Volunteers at Cairns Hospital now operate the information desk and gift shop five days per week and provide 25 hours of support to patients and families through the trolley program.
Increase diversity of volunteers	In 2023-2024, the diversity of the foundation's volunteers has increased to include a broader age demographic and cultural backgrounds. Going forward, the foundation will work with local Aboriginal and Torres Strait Islander communities to support First Nations' patients requiring culturally appropriate care in the hospital setting.
Expand Friends of the Foundation network in TCHHS	There are over 90 hospital volunteers and 250 fundraisers in Cairns, and 140 forming the vital Friends of the foundation groups in Cooktown, Cow Bay, Mareeba, Gordonvale, Mossman, Croydon, Innisfail, Herberton, Atherton, Tully and Weipa. The foundation is continuing to work with these groups of Purple Angels to ensure ongoing sustainability of membership and fundraising models.
Best practice with our volunteers across the region	The foundation continues to work closely with the Friends of the Foundation (FoF) groups, offering support through forums and risk management guidance. From Tully to the Torres Strait, our dedicated volunteers are tirelessly working to make a positive impact in their communities.
Culture and accountability - Through ethical purpose delivery, fundraising and governance, we build stronger trust with our community, our people and our stakeholders.	
Ensure external audit compliance is met	<p>As in previous years, the foundation has met all its audit compliance obligations during this reporting period. Accurate and transparent reporting is essential in communicating to our communities and other key stakeholders. We continually evolve our reporting to align with best practice, feedback from our stakeholders, and legislation and frameworks.</p> <p>We provide transparent reporting on our progress in line with legislation and seek to align to internationally-recognised standards.</p> <p>Upholding a high standard of governance is essential in delivering on our strategic goals. Our approach sets the foundation for the way we conduct business and deliver outcomes. The board and management are focused on testing the foundation's strategic settings to ensure they remain appropriate in our current context.</p>
Protect and enhance our natural environment	The foundation has launched its Containers for Change partnership in Cairns, with more than 40 container bins in various wards at Cairns Hospital, as well as at dCafé and Sea Breeze, aiming to reduce the impact of waste on the local environment and diverting cans and bottles from landfill to purposeful recycling. This initiative allows everyone to contribute to vital health care services while promoting environmental sustainability. Every 10-cent container donated supports our vision of

	superior health care in far north Queensland and helps to protect and enhance our unique natural environment.
Clearly communicate and live the Vision, Purpose and Values	The foundation's Vision, Purpose and Values are embedded in the internal resources and external-facing website, and event-marketing materials. The vision is incorporated into regular team updates and conversations with current and prospective donors. In future, the goal will be to humanise the vision and purpose of the foundation, to help increase the connection with the broader community and visitors to the region.
Investment in the right people, positions and skills to achieve our goals	Our talented and accountable teams deliver on the foundation's strategy and have the greatest impact on our donors, communities and stakeholders. The foundation has continued to invest in recruiting and retaining appropriately skilled personnel and has undertaken internal restructures to ensure the broader teams are supported to deliver on the organisation's objectives.

Non-financial Performance

Achieving our aims - Grant funding

The foundation continues to uphold its objectives of enhancing health care in far north Queensland by providing more than \$1.32 million towards essential health care services in the region. This funding has enabled the acquisition of vital medical equipment throughout a multitude of sites and has provided direct benefit to the communities in which the funds were raised. Since its inception, the foundation has contributed more than \$27.82 million in grant funding, demonstrating our ongoing commitment to advancing health care in our community. The exceptional fundraising efforts of the Friends of the Foundation are recognised and appreciated throughout far north Queensland. The FoFs have been actively expanding their fundraising events each year and the equipment directly funded by the efforts is listed in full below. The purchases range from diagnostic equipment to simulation and training resources, through to funding items and environments which provide comfort and a sense of security in the hospital setting at the beginning and end of life's journey – and all points in between.

The \$1.5 million raised for the Cancer Care Hub during the 2022-2023 and 2023-2024 financial years will be utilised for the project, which is set to be completed in the 2024-2025 financial year and will improve the experience of cancer patients in the region. There has been a 40 per cent increase in activity at the Liz Plummer Cancer Care Centre in the past five years as not only are they seeing more patients, but as treatment options are developed, more people are living longer with cancer. The Cancer Care Hub takes those cancer care services to a whole new level, enhancing the environment and facilities for patients, their loved ones and health care workers. It will incorporate more oncology treatment chairs, telehealth, a larger pharmacy so clinicians can make their own chemotherapy on-site and provide an environment that enhances physical and emotional wellbeing.

In the 2023-2024 financial year, the foundation also supported the annual Research and Education Grants Program, awarding a total of \$263,791 to various deserving recipients. These grants highlighted the exceptional talent within the region, focusing on innovative ways to improve health care in far north Queensland and provide an opportunity for vital health care workers to access learning opportunities and expand scope of research activity in ways which bring direct benefit back to the communities in which they provide care.

The donation of essential equipment was further enhanced by the extensive services and tasks undertaken by the foundation's dedicated volunteers and staff. Many of these services have become integral to the daily operations of the hospital, and the below lists of equipment and facility upgrades highlight the commitment of regional and remote communities to facilitating high-quality care closer to home.

Items purchased in 2023-2024:

Community Health

Equipment	Cost (\$)	Total (\$)
Trent wing chairs – Cairns North	999	4101
Sports treadmill - Cairns	9726	9726
		13,827

Cairns Hospital

Equipment	Cost (\$)	Total (\$)
Alginate/moulding powder and casting stone – paediatrics	318	318
ASQ Trak2 tool kits - paediatrics	1950	3900
Fujifilm Ultrasound Sonosite ST System – paediatrics	38,454	38,454
Paediatric ICU decal stickers - ICU	3455	3455
Paediatric ICU baby soothers – ICU	153	153
PICCO Haemodialysis module and access – ICU	7721	28,077
Cortrack Enteral Access System – ICU	39,520	39,520
Mural children's waiting room – ED	1897	1897
Tonometer - ED	6390	12,780
Mattresses – Aged Care	3035	14,090
Visual coaching device – Oncology	23,242	46,484
Blood warmer – Oncology	4688	4688
Accuvein – vein illumination device - Paediatric oncology	5800	5800
Wireless EMDR kit and wireless bag – Psychology	1050	1050
U-step neuro walker – Aged Care SACU	1991	1991
ADL sheet magnifier – Aged Care SACU	169	169
Kitchen perching stools, shower stool, low back chair – Aged Care SACU	2383	2383
Butterfly room – Birthing suites	80,586	80,586
Artwork for butterfly suite – Birthing suites	54,998	54,998
Artwork for butterfly suite – Birthing suites	2945	2945
Artwork for butterfly suite – Birthing suites	2197	2197
Glidescope – Special Care Nursery	19,000	19,000
Patient entertainment system – Cancer Care Hub	65,536	65,536
Apple iPads – Liz Plummer Cancer Centre	521	3147
		433,618

Atherton Hospital

The Atherton FoF has purchased more than \$250,000 worth of essential equipment for Atherton Hospital this year, ensuring the benefits of their dedicated fundraising activities stay within the local community and help residents. For instance, patients undergoing dialysis at Atherton have improved access to mobility support and new treatment chairs have been funded in multiple sites.

Equipment	Cost (\$)	Total (\$)
Agitek psychiatric bed	17,779	17,779
5AHC-Software	3143	3143
Pro BP 2000 digital BP device - Millaa Millaa Primary Health Centre	446	446
F&P humidifier and sensor cartridge	3835	3835
Seca 286 measuring station, electronic weight 300kg x 50g with Ultrasonic Measurement – Malanda Primary Health Centre	4310	4310

Neopuff infant ventilator	5654	5654
Ultrasound	65,423	65,423
GE Panda warmer	32,627	32,627
Cadd Solis ambulatory infusion pump	2620	2620
Stainless steel trolley 2 drawers with rails	1023	1023
2000-P ProBP 2000 digital blood pressure device – Malanda Primary Health Centre	406	406
Eleganza beds and pressure relief systems	31,210	96,899
Treatment chairs	7859	31,437
Wheelchair and wheelie walker for Dialysis unit	798	798
		266,400

Babinda Hospital

Equipment	Cost (\$)	Total (\$)
Welch Allyn Connex spot monitor classic mobile	3679	3679
		3679

Cooktown Hospital

The Cooktown FoF raised funds to buy two I-Stat devices, worth a combined \$20,000, which have allowed the local renal unit and community health to undertake rapid point-of-care testing for blood gases, acid-base, electrolytes, chemistries, and haematology. This in turn reduces the number of Community Health patients returning to the Emergency Department to have tests done and allows the Renal Unit team to easily access a point-of-care pathology result for regular and/or emergent monitoring of their clients.

Equipment	Cost (\$)	Total (\$)
I-Stat analyser wireless x 2	9995	20,054
		20,054

Herberton Hospital

Equipment	Cost (\$)	Total (\$)
Herberton FoF		
24 units: TCL HD android television	260	5673
7-piece marquee garden setting	259	259
Curtains for staff accommodation	1571	1571
12 x JBL tune 510BT head band bluetooth headphones	65	709
Supply and install shade sales	2558	2558
		10,770
Herberton Hospital - CHHHS Trust Funds (Herberton)		
Data projector	15,350	15,350
		26,120

Gordonvale Hospital

Wheelchairs purchased for Gordonvale Hospital will help with transferring palliative patients on the ward and in the community. Lightweight, compact wheelchairs means families and carers can easily transport palliative patients in their own vehicles to medical appointments, family outings and gatherings and access to the outdoors for fresh air and sunshine, adding quality of life for palliative patients.

Equipment	Cost (\$)	Total (\$)
Wheelchairs	549	3348
		3348

Innisfail Hospital

The Innisfail FoF purchases in 2023-2024 have contributed to enhancing disaster coordination capability and helped to make cancer patients will be more comfortable. Up to 17 patients a day use the Innisfail chemotherapy service and often get cold during infusions, so the provision of a blanket warmer in the oncology unit is ensuring their treatment time in the chair is as comfortable as possible. In addition, the purchase of key videoconferencing equipment, valued at \$25,000, will be used by clinicians and patients around the region when making difficult decisions about patient retrieval or end of life care.

Equipment	Cost (\$)	Total (\$)
Innisfail FoF		
Via trolley and sharps holder	3873	3873
Fetal doll pink with placenta, deluxe flexible pelvis model	455	455
Sapphire studio black gynaecological bed	7340	8690
Blanket warmer	7186	7186
Logitech MTR system for executive conference room	17,777	17,777
Malvestio Matris rooming in cribs	2530	4660
Low ward bed	8750	8750
		51,391
Innisfail Hospital – CHHS Trust Funds (Innisfail)		
Low ward bed	9430	9430
		60,821

Mareeba Hospital

The comfort and convenience for new mothers at Mareeba Hospital maternity unit, especially those who have caesarean sections, has been improved through the FoF purchase of two rooming-in cribs which provides babies a safe sleeping space beside their mothers.

Equipment	Cost (\$)	Total (\$)
Blood analyser portable	10,059	10,059
Birthing simulator	15,277	15,277
Malvestio Matris rooming in cribs	2530	4654
TV and mount bracket for Waiting Room	711	711
Hisense bar fridge for Palliative Care Room	236	236
Vesticam 2 infrared video goggles and recording device	3429	3429
		34,366

Mossman Hospital

The patient monitoring system was to introduce a centralised patient monitoring service in the acute ward, which would link to the Emergency Department central monitor, as well as the mirror monitor in the acute ward. This will catch patient deterioration early and can result in a huge improvement in patient safety and outcomes.

Equipment	Cost (\$)	Total (\$)
Mossman FoF		
Venice Llinea 4 seater fixed beam upholstered	1816	6188
Vision U60 commercial upright bike	1999	2117
Paris arm chairs and table	153	4488
Dental chair	35,010	35,010
Patient monitors	10,380	72,663
Gazebo	25,080	25,080
		145,546
Mossman Hospital – CHHHS Trust Funds		
Dental chair	35,010	35,010
		180,556

Tully Hospital

Syringe drivers are to administer continuous pain relief in a safe and secure manner when patients are on the end-of-life pathway.

Equipment	Cost (\$)	Total (\$)
BD BodyGuard T syringe pump and Niki T34 lock box	2802	5318
Cylinder trolley	283	283
		5,601

Weipa Hospital

Equipment	Cost (\$)	Total (\$)
Lounge setting 4-seater wicker	317	635
		635

Volunteer services

Volunteers play a crucial and invaluable role in the operations and success of the Far North Queensland Hospital Foundation. The volunteer program at Cairns Hospital has now been operating for more than 33 years. For the past 27 years, the foundation has managed the volunteer program.

Our volunteer team continues to assist with patient and support services and fundraising for visitors and staff at Cairns Hospital, as well as several other hospitals and clinics in the CHHHS and TCHHS. We are extremely fortunate to be able to count on these people to donate their time and skills to help the foundation achieve its vision.

The scope of volunteer activities is truly impressive. Their services at the Cairns Hospital alone include:

- staffing the hospital information desks
- assisting in the cardiac conditioning program
- assisting with the playscheme program in the paediatric ward
- visiting patients in the Rehabilitation Ward in the Cairns Hospital and the Sub-Acute Care Unit at Oregon Street in Edge Hill
- Administration assistance at Breast Screen, in numerous areas of the hospital, including Paediatrics, Thoracic, Birth Suites, Women's Health and Cardiac; and generally assisting wherever possible.
- assisting with the new 'Eat, Walk and Engage' program in Orthopaedics
- operating the patient service shopping trolley, offering snacks, sandwiches, fresh fruit and toiletries
- weekly craft stall outside B Block
- re-stocking stores for the Emergency Department
- assisting in the Hospital Library
- distribution and re-stocking of newsletters, posters and brochures.

Each year we are adding more services that require the assistance of our Volunteers. During 2023-2024, around 90 Foundation volunteers contributed 15,000 hours of unpaid labour to the Cairns Hospital.

Hundreds more Foundation volunteers lent their support to fundraising events during the year, devoting an additional total of around 11,000 hours. These areas consisted of the QSuper Cardiac Challenge, BDO Arrow Experience, Alive Pharmacy Warehouse Ride for Isabel, as well as raffle ticket selling, gift wrapping, and events such as golf days, high teas, dinners, fundraising lunches and expos.

Friends of the Foundation (FOF) – Volunteer services

The FOF is an active and growing network of volunteer fundraising groups throughout the CHHHS, with branches in Atherton, Babinda, Cow Bay, Croydon, Georgetown, Gordonvale, Herberton, Innisfail, Mareeba, Mossman, Tully, Cooktown and Weipa.

Collectively, the FOFs raised \$696,925 towards the improvement of health care services in their respective communities. The FOFs continue to grow their fundraising events each year – with the communities seeing the benefits of supporting these groups to ensure the Cairns and Hinterland and Torres and Cape Hospital and Health Services are improved in their own hospitals.

Thanks to our FOFs we can fundraise for the entire region. This area encompasses a population of about 284,000 people and includes nine hospitals, two multi-purpose health services and 53 primary health centres.

We continue to maintain a volunteer program that is proud and growing and we are grateful for the enthusiasm, wisdom and dedication our volunteers bring. They are the heart of the foundation; their impact is immeasurable.

Commercial operations

The foundation has continued to expand and streamline its operational initiatives, which include two successful cafés, a catering service, a hospital car park, ATMs and more than 50 vending machines. The success of these commercial enterprises during 2023-2024 has ensured profits have fully funded operational expenses, allowing 100 per cent of donations to be used for state-of-the-art equipment, health facility upgrades, research, and education grants to provide better health care in the community.

Our operating performance in 2023-2024 reflects robust financial management and the Board's commitment to investing in the foundation's future capacity and capability without relying on fundraising to meet operational needs. This year resulted in a 27 per cent revenue growth across commercial businesses, with total revenue reaching \$4,220,000, up from \$3,343,957 the previous year.

The foundation expanded its catering services by introducing FNQ Foundation Feast along with a new online ordering portal. Additionally, 2023-2024 resulted in the launch of fresh food vending at Cairns Hospital. These vending machines, stocked daily with fresh food prepared by our talented chefs, provide patients, visitors, and staff with healthy snack options available 24/7 across the hospital campus. This initiative not only supports our commercial goals but also promotes healthy eating within the hospital community in alignment with the Queensland Government's health and

wellbeing agenda.

Renovations of dCafé were completed within the reporting year, creating a more welcoming and functional space for staff and visitors at Cairns Hospital. The extensive renovation of Sea Breeze will be a priority in the coming year to meet legislative compliance and food safety standards, as well as to modernise and maximise the space for both the café and its catering functions.

The Sea Breeze Café, dCafé, Block E car park, and vending machines continued to provide quality services that enhanced the comfort of patients and visitors to Cairns Hospital. We expanded our catering services and launched additional vending services, contributing to overall growth.

The foundation's commercial operations have enabled us to cover administration and operating expenses while maximising funds available for donation back into health care services. By developing our revenue sources, we ensure the foundation's financial sustainability. We maximise operating profits to provide the greatest funds available for state-of-the-art equipment, health facility upgrades, and research and education grants, all aimed at providing better health care in the community.

The foundation's commercial ventures have not only supported our financial stability but have also directly contributed to our vision of delivering superior health care services in far north Queensland.

Cafés – Sea Breeze and dCafé

A comprehensive business review was undertaken, leading to the development of a robust strategy with the primary objective of fostering a culture that aligns with the foundation's values and ensuring optimal staffing to drive success. These collective efforts and strategic changes paid off, resulting in an impressive 31 per cent growth for the cafés throughout the year. This growth reflects the positive impact of the new managerial direction and a renewed focus on delivering a rewarding experience to patrons while supporting the Foundation's vision.

During the reporting year, renovations of dCafé were completed, creating a more welcoming and functional space for staff and visitors at Cairns Hospital. The extensive renovation of Sea Breeze will be a priority in the coming year to meet legislative compliance and food safety standards, as well as to modernise and maximise the space for both the café and its catering functions.

To further enhance our offerings, the foundation introduced the Sea Breeze ordering app, making it easier for customers to place orders. Additionally, the Foundation expanded its catering services by launching FNQ Foundation Feast, along with a new online ordering portal, in line with previous efforts to enhance our commercial ventures.

These advancements and expansions in the café and catering services highlight our commitment to improving customer experience and supporting health care in far north Queensland.

Vending Machines

The foundation experienced an impressive 23 per cent growth in revenue from vending services during the year. Currently, we have more than 50 vending machines, up from 35 the previous year, strategically placed in Cairns, Innisfail, Atherton, Mareeba, and Mossman. We efficiently manage a diverse array of vending machines offering various food and beverage options, including soft drinks, coffee, and snacks. Additionally, the Foundation oversees the operation of Automatic Teller Machines at Cairns Hospital. Our vending ventures are expanding beyond hospital premises, and we are actively exploring new locations for further growth.

Cairns Hospital Block E Car Park

The foundation oversees the Block E car park at Cairns Hospital, which features 667 parking spaces, including 24 reserved for people with disabilities. This car park is a vital resource for hospital staff, patients and visitors.

A link bridge connecting level two of Block E to level two of Block D over Lake Street ensures convenient access from the car park to the hospital. This year, the car park experienced a 9 per cent revenue growth compared to the previous year. This increase in revenue has supported the foundation's strategic objectives.

To enhance its functionality, a full upgrade of the car park is scheduled for the 2024/2025 financial year.

Fundraising

The foundation has experienced a strong year of fundraising and community engagement. Despite some challenges, our financial performance has exceeded expectations, and our operations have made significant progress. Total fundraising revenue reached \$3,469,756, up from \$2,883,381 the previous year, marking a nearly 20 per cent increase.

A major highlight of the year was launching the \$4.3 million Donate for DaNi Surgical Robot campaign, which was sitting at \$1,687,597 at the end of the financial year.

During 2023-2024, the foundation successfully expanded its major events calendar, collaborating with numerous local service providers to deliver impactful events such as the Starlit Soiree raising \$757,250 for the Donate for DaNi Surgical Robot, QSuper Cardiac Challenge, which raised \$393,566 for Cardiac Services, the BDO Arrow Experience, which raised \$93,722 for the Cancer Care Hub, the Trinity Advisory Christmas Lunch, which raised \$406,853 for Urology, and the NuNu Melbourne Cup, which raised \$100,000 for the Pregnancy Loss Room.

In addition to these events, the foundation launched its Containers for Change partnership in Cairns. With more than 40 collection bins placed in various hospital wards, dCafé, and Sea Breeze, this initiative reduces waste and promotes recycling. Every 10-cent container donated supports superior health care in far north Queensland and helps protect our environment. This program also will contribute to ongoing fundraising revenue, further supporting our initiatives.

Fundraising and marketing are crucial to the foundation's success, enabling us to secure financial resources, engage the community, expand health care services, and advocate for improved health care outcomes in the region. This growth has been driven by robust relationships with individuals, local businesses, and service organisations that share the foundation's goals and have generously contributed both monetary and in-kind donations. To further enhance our capabilities, the foundation has invested in technology, upgrading internal systems with a focus on information technology architecture.

The foundation's commitment to fundraising and marketing has produced strong results, allowing us to make a significant impact on health care services in the region. The continuous growth in fundraising and the expansion of partnerships with donors and sponsors illustrate the foundation's dedication to its purpose and the community it serves. As we move forward, the foundation is well-equipped with a solid fundraising strategy and an engaged community to continue our journey of providing quality health care and making a positive difference in the lives of many.

Governance

The Board of the foundation has primary responsibility to establish strategic direction, pursue registered objects and monitor business performance. The Board diligently applies best practice corporate governance principles in fulfilling this responsibility and has committed to the highest level of integrity in the conduct of its operations.

The Board members of the foundation, who are appointed by the Governor in Council under section 30 of the *Hospital Foundations Act 2018*, are drawn from the business, community, medical and university fraternities.

The Board members of the foundation are not remunerated.

Our Board

The Board recognises its overriding responsibility to act honestly, fairly, diligently and in accordance with the *Hospital Foundations Act 2018*, the *Financial Accountability Act 2009* and the *Public Sector Ethics Act 1994* in serving the interests of the community, as well as the foundation's employees, volunteers and supporters.

Responsibilities of the Board include:

- developing, reviewing and approving strategic plans, business plans, the annual budget and financial plans, including available resources and major capital expenditure initiatives
- making decisions in relation to matters of a sensitive, extraordinary or strategic nature
- monitoring management's performance in achieving any strategies and budgets approved by the Board
- ensuring best practice corporate governance
- reviewing and approving applications for the funding of equipment, facility enhancement, and research and education

- reviewing and approving annual statutory accounts and other reporting and monitoring financial results on an ongoing basis
- providing advice and counsel to management on a periodic and ad hoc basis
- appointing and, if appropriate, removing the Chief Executive Officer (CEO) and approving succession plans
- ratifying the appointment and, where appropriate, the termination of the direct reports to the CEO
- monitoring the performance of the CEO and senior management and approving remuneration policies and practices for the CEO and senior management
- enhancing and protecting the reputation of the foundation
- reporting to the Minister
- ensuring appropriate compliance frameworks and controls are in place and are operating effectively
- approving the effectiveness of and compliance with policies governing the operations of the Foundation
- monitoring compliance with regulatory requirements and ethical standards.

We greatly value the experience and wisdom of our Board in steering the future direction of the Far North Queensland Hospital Foundation. Their selfless contributions extend beyond strategic guidance; they embody the spirit of community, bringing warmth and comfort to patients and their families. Their presence at fundraising events is not just about raising funds; it is about building relationships and strengthening community bonds. As volunteer Directors, their enthusiasm and commitment are contagious, inspiring others to join and support our cause. Their stories of personal connection to the Foundation's work often resonate deeply with donors and participants, reinforcing the impact of every contribution.

Membership

The selection of candidates for membership of the Foundation considers the requirements and recommendations of section 30 of the *Hospital Foundations Act 2018*, and any additional requirements of the Minister. The foundation's membership currently comprises:

- the nominee of the chairperson of the CHHHS Board
- a practicing hospital clinician
- members with a strong commercial background
- members with strong accounting and finance skills
- members with strong legal skills
- members with strong community and fundraising expertise
- overall appropriate experience and gender diversity.

Board members – Term and basis of appointment

Name	Term	Basis of Appointment
Dr. Kenneth (Ken) Chapman MB BS (Qld) FAICD, AFRACMA Chairperson	Originally appointed 24 March 1997 Active term: 12 December 2019 to 30 September 2024	Dr Chapman is the Chairperson of Skyrail-ITM and executive director of the Chapman Group of Companies. He has experience as a Director and Chairman of a variety of public, private, and not-for-profit organisations.
Jodi Peters B Bus GAICD, FIML Deputy Chairperson	Ex-officio member as CHHHS Board Chair's nominee Active term: 1 April 2022 to 31 March 2026	Ms Peters is presently the Business Manager of Peters Bosel Lawyers and Managing Director of business consultancy The 20/20 Group Australia Pty Ltd.
Patricia Bailey Board Member	Originally appointed 24 April 2003 Active term: 12 December 2019 to 30 September 2024	Ms Bailey was the Operations Manager and special events coordinator for the Cairns District Rugby League.
Professor William McBride MBBS, DTM&H, FRACP, FRCPA, PhD Board Member	Originally appointed 21 July 2011 Active term: 12 December 2019 to 30 September 2024	Professor McBride was Head of James Cook University's School of Medicine clinical campus at the Cairns Hospital. Professor McBride resigned from this position on 1 February 2021.

Dr Edward Strivens MBBS, BSc, FACRRM, FRACP	Originally appointed 20 October 2017 Active term: 2 October 2020 to 1 October 2025	Dr Strivens is the Regional Geriatrician and Clinical Director for Older Person Health Services in Cairns and Hinterland Health Service District in Far North Queensland. He also is an Adjunct Professor with James Cook University School of Medicine and Dentistry.
Joanne Parisi, LLB (Hons) B. Econ Board Member	Originally appointed 12 December 2019 Active term: from 08 December 2022 to 30 September 2026	Ms Parisi is an owner and director of Parisi Foley Law, a Cairns-based Law Firm.
Robyn Boundy Adv Dip Bus Man Board Member	Originally appointed 12 December 2019 Active term: from 08 December 2022 to 30 September 2026	Ms Boundy is a very long-serving Chair and Consumer Representative across many sectors of the CHHHS, and owner and manager of multiple businesses.
Danae Jones Board Member	Originally appointed 12 December 2019 Active term: from 08 December 2022 to 30 September 2026	Ms Jones is the founder and Managing Director of Danae Jones Consulting Pty Ltd, a full-service boutique marketing, media, and public relations company.
Lisa Whitton BCom CPA Board Member	Originally appointed 9 December 2021 Active term: 9 December 2021 to 8 December 2025	Ms Whitton is the Chief Financial Officer for the Cairns Regional Council.

Far North Queensland Hospital Foundation					
Act or instrument	Hospital Foundations Act 2018				
Functions	Refer to the Governance Section on page 21				
Achievements	Refer to the Section from the Chair and Chief Executive on page 5				
Financial reporting	Refer to the Financial Statements on page 28				
Remuneration – The Foundation Board serve in a voluntary capacity without remuneration.					
Position	Name	Meetings/ sessions attendance	Approved annual, sessional, or daily fee	Approved sub- committee fees if applicable	Actual fees received
Chair	Dr Kenneth (Ken) Chapman	6	\$0	\$0	\$0
Deputy Chair	Jodi Peters	5	\$0	\$0	\$0
Member	Patricia Bailey	5	\$0	\$0	\$0
Member	Professor William McBride	5	\$0	\$0	\$0
Member	Dr Edward Strivens	4	\$0	\$0	\$0
Member	Joanne Parisi	5	\$0	\$0	\$0
Member	Robyn Boundy	6	\$0	\$0	\$0
Member	Danae Jones	4	\$0	\$0	\$0
Member	Lisa Whitton	6	\$0	\$0	\$0
No. scheduled meetings/sessions	6				
Total out of pocket expenses	\$0				

Committees

Audit, Risk and Remuneration Committee (ARRC)

The foundation's ARRC observed the terms of its charter during the year.

The ARRC comprises of at least three members, including at least two members of the foundation Board, with one of the members being the Chairperson of the foundation.

The foundation Board appoints members of the ARRC on an annual basis and appoints one of the members other than the Chairperson of the foundation to Chair the ARRC.

During the year, five meetings of the ARRC were held.

ARRC members are Ms Lisa Whitton (Chairperson), Dr Ken Chapman and Ms Jodi Peters.

Name	Number Eligible to Attend	Number Attended
Lisa Whitton – ARRC Chair	5	5
Ken Chapman	5	4
Jodi Peters	5	5

Research and Education Committee (REC)

The foundation established a Research and Education Committee (REC) in 2022. The REC observed the terms of its charter during the year.

The REC comprises at least three members of the Board of the Foundation. The foundation Board appoints members of the REC on an annual basis.

REC members are Dr William (John) McBride (Chairperson), Dr Edward Strivens and Mrs Robyn Boundy. During the year, three meetings of the REC were held.

Name	Number Eligible to Attend	Number Attended
Edward Striven	3	3
William McBride – REC Chair	3	3
Robyn Boundy	3	3

Executive management

Gina Hogan

Chief Executive Officer – joined the foundation in January 2022.

Responsibilities: to provide the foundation with executive and strategic leadership, and operational management, including responsibility for managing progress towards achievement of the foundation's vision, objectives and strategic directions.

Nicola Gibbon BBusAcctg (with Distinction), FIPA

Financial Controller and Company Secretary – joined the foundation in April 2024.

Responsibilities: to provide the foundation with accurate and reliable financial and regulatory compliance, including financial forecasting and budgets, preparation of all financial reports and providing strategic recommendations to the CEO and Board.

Michael Hooper

Commercial Operations Manager – joined the foundation in February 2023.

Responsibilities: to oversee the foundation's commercial arms including the development of strategies, and implementation of approved plans to successfully expand the overall commercial footprint of the foundation.

Glenys Duncombe

Fundraising and Marketing Manager – joined the foundation in September 2004.

Responsibilities: to develop and maintain relationships with communities, groups, and individuals relevant to the foundation and to manage the fundraising and marketing projects and activities that assist with the achieving the foundation's strategic goals.

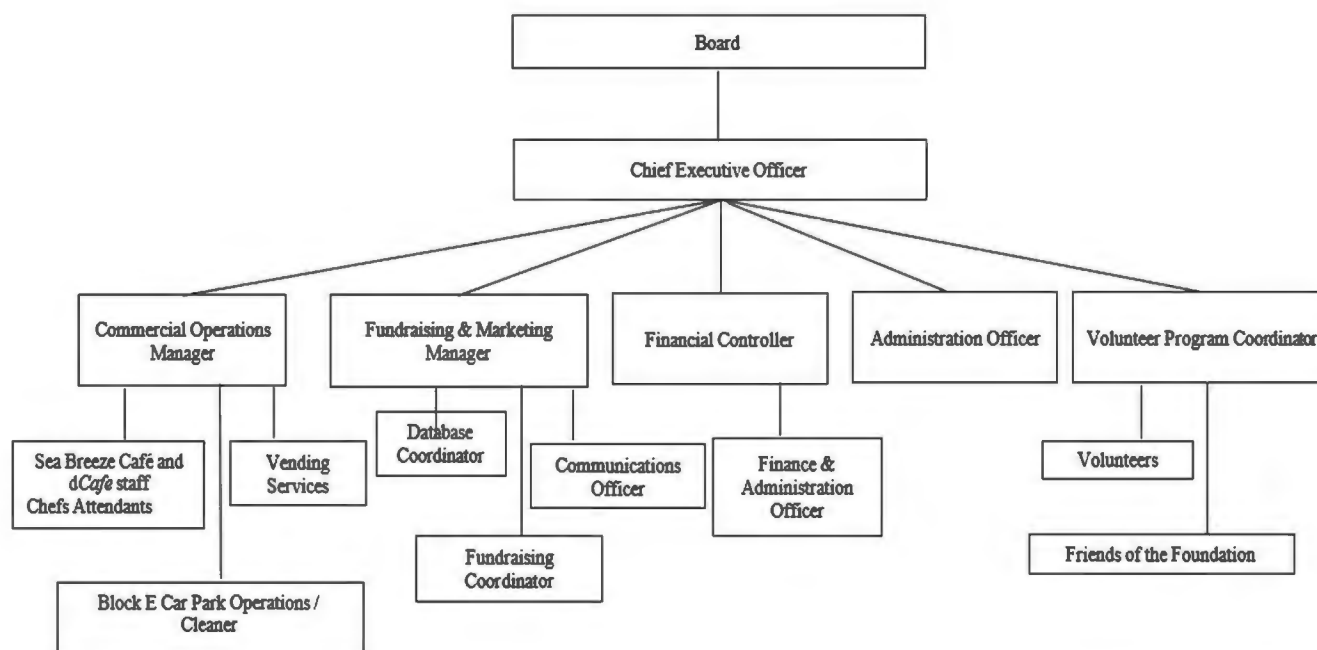
Skye Shier

Volunteer Program Coordinator – joined the foundation in February 2024.

Responsibilities: to manage, administer and monitor the Volunteer Program in support of the foundation's objectives to advance the profile and services provided by the foundation. This role includes the management and coordination of the Friends of the Foundation throughout the far north Queensland region.

Organisational structure and workforce profile

Foundation Organisational Chart



Strategic workforce planning and performance

The foundation has a committed team comprising staff and volunteers who are focused on achieving the Foundation's vision, mission, and strategic objectives. As at June 30, 2024, the Foundation had 28 full-time equivalent employees.

To ensure flexible work arrangements for the staff, the foundation reviews all reasonable requests from employees regarding flexible work requirements. This often involves changes to start and finish times, working from home and taking time off in lieu of additional hours worked outside of normal working hours.

The foundation is committed to assisting staff to balance their work and personal commitments.

Early retirement, redundancy, and retrenchment

There were no early retirement, redundancy or retrenchments to note for 2023-2024.

Risk management

The foundation has a robust financial management system and a safe work culture, and it continues to work to the objective of maintaining and improving its good governance standards.

The foundation Board and senior management are committed to mitigating the risk of unacceptable costs or losses associated with the operations of the foundation and managing the risks that may affect the ability of the foundation to continue to provide services.

Internal audit

The foundation Board considered it unnecessary to establish an internal audit function due to:

- the relatively small size of the foundation
- the foundation having well developed financial systems that operate efficiently, effectively, and economically
- the existing governance structure and meeting schedule remaining adequate
- the foundation having never received a qualified audit since inception in 1997.

Queensland Public Service ethics and values

The foundation has established a Code of Conduct consistent with the *Public Sector Ethics Act 1994* which applies to Board members and senior executives.

Foundation senior managers are signatories of this Code of Conduct.

All other employees are signatories of the *Queensland Government Public Sector Code of Conduct*.

The foundation's values reflect the Queensland Public Service five values:

- Customers first
- Ideas into action
- Unleash potential
- Be courageous
- Empower people.

Human rights

The main objects of the *Queensland Human Rights Act 2019* are to protect and promote human rights; help build a culture in the Queensland public sector that respects and promotes human rights; and to help promote a dialogue about the nature, meaning and scope of human rights. The foundation's staff understand that human rights protect the dignity and worth of all human beings regardless of background, what you look like, what you think, what you believe or any other status or characteristic.

No Human Rights complaints were received by the foundation in 2023-2024.

External scrutiny, information systems and recordkeeping

The foundation's financial statements are audited by the Queensland Auditor-General, with no significant findings or issues identified by the Auditor-General for the reporting period.

The foundation complies with the provisions of the *Public Records Act 2002*, *Information Standard 40: Record Keeping*, and the Queensland Government *Records Governance Policy*.

Performance

Financial summary

The 2023-2024 financial year was both a successful and rewarding year for the Far North Queensland Hospital Foundation.

The foundation posted an operating result, before distribution of grants, of \$3.45 million – compared to the previous year's result of \$2.60 million.

Revenue totaled \$8.12 million compared to the previous year's \$6.5 million, representing a 24 per cent increase. The increase in revenue can be attributed to diligent commercial operations along with the successful fundraising campaign launch for the Donate for DaNi Campaign. Special acknowledgement is made to recognise the efforts of the Friends of the Foundation hospitals and health facilities.

Within the various arms of the foundation, the following summarises the financial achievements of each individual area:

- Cafés located on the Cairns Hospital campus achieved revenue of \$3.35 million, an increase of \$796k on the previous year.
- The Block E car park realised revenue of \$753,460, compared to the previous year's result of \$690,408.
- The Vending Machines located at both on- and off-site facilities achieved a steady growth in revenue from the previous year, achieving \$125k up from \$101k. This is a significant increase of 23 per cent.

Overall, the foundation's fundraising efforts achieved \$3.55 million in revenue before direct costs, which was an increase on last year's result of \$583k.

Total expenses (excluding distributions of grants) at \$4.66 million is an increase of 19 percent from the previous year. However, given the increase in revenue, employment costs and cost of goods, this is all relative.

Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	• A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	3
Accessibility	• Table of contents	ARRs – section 9.1	4
	• Glossary		30
	• Public availability	ARRs – section 9.2	2
	• Interpreter service statement	Queensland Government Language Services Policy ARRs – section 9.3	2
	• Copyright notice	Copyright Act 1968 ARRs – section 9.4	2
	• Information Licensing	QGEA – Information Licensing ARRs – section 9.5	2
General information	• Introductory Information	ARRs – section 10	7-8
Non-financial performance	• Government's objectives for the community and whole-of-government plans/specific initiatives	ARRs – section 11.1	14
	• Agency objectives and performance indicators	ARRs – section 11.2	14-18
	• Agency service areas and service standards	ARRs – section 11.3	N/A
Financial performance	• Summary of financial performance	ARRs – section 12.1	27
Governance – management and structure	• Organisational structure	ARRs – section 13.1	21-26
	• Executive management	ARRs – section 13.2	24

Summary of requirement		Basis for requirement	Annual report reference
	• Government bodies (statutory bodies and other entities)	ARRs – section 13.3	21-25
	• Public Sector Ethics	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	27
	• Human Rights	<i>Human Rights Act 2019</i> ARRs – section 13.5	27
	• Queensland public service values	ARRs – section 13.6	27
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	26
	• Audit committee	ARRs – section 14.2	24
	• Internal audit	ARRs – section 14.3	27
	• External scrutiny	ARRs – section 14.4	27
	• Information systems and recordkeeping	ARRs – section 14.5	27
	• Information Security attestation	ARRs – section 14.6	N/A
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	26
	• Early retirement, redundancy, and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	26
Open Data	• Statement advising publication of information	ARRs – section 16	2
	• Consultancies	ARRs – section 31.1	2
	• Overseas travel	ARRs – section 31.2	2
	• Queensland Language Services Policy	ARRs – section 31.3	2
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	54
	• Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	55-58

Glossary	
ARRC	Audit, Risk and Remuneration Committee
CEO	Chief Executive Officer
CHHS	Cairns and Hinterland Hospital and Health Service
FNQ	Far North Queensland
FOFs	Friends of the Foundation
REC	Research and Education Committee
TCHHS	Torres and Cape Hospital and Health Service
The foundation	Far North Queensland Hospital Foundation

**Far North Queensland Hospital Foundation
(ABN 42 980 569 986)**

**Financial Statements
For the year ended 30 June 2024**

**Far North Queensland Hospital Foundation
(ABN: 42 980 569 986)**

**Financial Statements
for the year ended 30 June 2024**

Far North Queensland Hospital Foundation
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For the year ended 30 June 2024

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Abbreviations

ATO	Australian Taxation Office
CHHHS	Cairns and Hinterland Hospital and Health Service
FBT	Fringe Benefits Tax
GST	Goods and Services Tax

Far North Queensland Hospital Foundation
Statement of Income and Accumulated Surpluses
For the Year Ended 30 June 2024

	Note	2024 \$	2023 \$
Income from continuing operations			
Revenue from sale of goods and services	2	4,220,001	3,343,957
Revenue from fundraising	2	3,552,439	2,969,113
Interest income		330,237	179,573
Other income	3	19,058	10,786
Total income from continuing operations		<u>8,121,735</u>	<u>6,503,429</u>
Expenses from continuing operations			
Cost of sales	4	1,326,500	1,185,134
Fundraising and marketing expenses	5	360,271	276,359
Depreciation	12	113,574	102,211
Grants and subsidies	8	1,389,025	1,667,929
Employee expenses	6	2,282,521	1,810,760
Supplies and services	7	584,038	523,300
Total expenses from continuing operations		<u>6,055,929</u>	<u>5,565,693</u>
Operating result for the year from continuing operations		<u>2,065,806</u>	<u>937,736</u>
Plus: Accumulated surpluses at the beginning of the financial year		5,259,295	4,321,559
Accumulated surpluses at the end of the financial year		<u>7,325,101</u>	<u>5,259,295</u>

The accompanying notes form part of these statements

Far North Queensland Hospital Foundation

Statement of Financial Position

As at 30 June 2024

	Note	2024 \$	2023 \$
Current assets			
Cash and cash equivalents	9	7,875,337	5,935,084
Receivables	10	102,324	66,356
Inventories	11	32,728	32,190
Other current assets		57,005	52,551
Total current assets		<u>8,067,394</u>	<u>6,086,181</u>
Non-current assets			
Property, plant, and equipment	12	366,509	232,790
Total non-current assets		<u>366,509</u>	<u>232,790</u>
Total assets		<u>8,433,903</u>	<u>6,318,971</u>
Current liabilities			
Payables	14	890,628	867,800
Accrued employee benefits	15	110,697	86,587
Contract liabilities	16	102,816	90,796
Total current liabilities		<u>1,104,141</u>	<u>1,045,183</u>
Non-current liabilities			
Accrued employee benefits	15	4,661	14,493
Total non-current liabilities		<u>4,661</u>	<u>14,493</u>
Total liabilities		<u>1,108,802</u>	<u>1,059,676</u>
Net assets		<u>7,325,101</u>	<u>5,259,295</u>
Equity			
Accumulated surplus		7,325,101	5,259,295
Total equity		<u>7,325,101</u>	<u>5,259,295</u>

The accompanying notes form part of these statements

Far North Queensland Hospital Foundation

Statement of Cash Flows

For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Cash flows from operating activities			
<i>Inflows:</i>			
Cash receipts from ordinary operations		7,321,058	5,968,844
Interest received		330,237	179,573
GST input tax credits from ATO		446,492	339,712
<i>Outflows:</i>			
Employee expenses		(2,253,305)	(1,796,788)
Other supplies and services		(2,012,148)	(1,901,107)
Grants	8	(1,389,025)	(1,667,929)
GST paid to suppliers		(211,323)	(158,653)
CHHHS trust funds utilised	18	(44,440)	(29,705)
Net cash provided by/ (used in) operating activities		<u>2,187,546</u>	<u>933,947</u>
Cash flows from investing activities			
Payments for property, plant, and equipment	12	<u>(247,293)</u>	<u>(92,722)</u>
Net cash from investing activities		<u>(247,293)</u>	<u>(92,722)</u>
Net increase/(decrease) in cash and cash equivalents		<u>1,940,253</u>	<u>841,225</u>
Cash and cash equivalents – beginning of financial year	9	<u>5,935,084</u>	<u>5,093,859</u>
Cash and cash equivalents – end of financial year	9	<u>7,875,337</u>	<u>5,935,084</u>

The accompanying notes form part of these statements

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

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Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 1 Basis of financial statement preparation

(a) General information about the reporting entity

Far North Queensland Hospital Foundation (the "Foundation") is a Hospital Foundation established on 21 March 1997 under the *Hospital Foundations Act 2018* and is a statutory body domiciled in Australia. The Foundation does not control other entities. The financial statements are for the Foundation as an individual entity.

The Foundation is a not-for-profit entity and is controlled by the State of Queensland. The head office and principal place of business of the Foundation is Ground Floor, Block E, Corner Grove and Digger Streets, Cairns QLD 4870.

The principal activities of the Foundation are to fund the purchase of state-of-the-art equipment and establishment of first-class health related facilities; assist in the establishment of Far North Queensland as a centre of excellence in health services by funding, supporting, and encouraging education and research; and provide support services for the patients and staff.

For information in relation to the Foundation's financial statements please call (07) 4226 6634, email ceo@fnqhf.org.au or visit the Foundation's website www.fnqhf.org.au

(b) Authorisation of financial statements for issue

The financial statements are authorised for issue by the Chief Executive Officer and the Board Chair of the Foundation as at the date of signing the Management Certificate.

(c) Compliance with prescribed requirements

The financial statements have been prepared in compliance with the *Financial Accountability Act 2009*, the *Financial and Performance Management Standard 2019* and the *Australian Charities and Not-for-profits Commission Act 2012*.

These general-purpose financial statements are prepared in accordance with the disclosure requirements of Australian Accounting Standards – Simplified Disclosures. The financial statements comply with the recognition and measurement requirements of all Australian Accounting Standards and Interpretations applicable to not-for-profit entities, and the presentation requirements in those standards as modified by AASB 1060.

(d) Underlying measurement basis

The financial statements are prepared on an accrual basis, except for the statement of cash flows which is prepared on a cash basis.

The historical cost convention is used as the measurement basis.

(e) Presentation matters

Currency and rounding – Amounts included in the financial statements are in Australian dollars and are rounded to the nearest dollar.

Comparatives - Comparative information reflects the audited 2022-2023 financial statements.

Current / non-current classification - Assets are classified as 'current' where their carrying amount is expected to be realised within 12 months after the reporting date. Liabilities are classified as 'current' when they are due to be settled within 12 months after the reporting date, or the Foundation does not have the right to defer settlement to beyond 12 months after the reporting date. All other assets and liabilities are classified as non-current.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

(f) Taxation

The Foundation is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*. FBT and GST are the only taxes accounted for by the Foundation. GST credits receivable from and GST payable to the ATO are recognised.

(g) Key accounting estimates and judgements

In preparing these financial statements, management has made key accounting estimates and judgements.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to estimates are recognised prospectively.

The most significant effect on the amounts recognised in the financial statements is included in the following notes:

- Note 10 – Receivables
- Note 12 – Property, plant and equipment and depreciation expense
- Note 15 – Accrued employee benefits

Management is not aware of any assumptions and estimation uncertainties that have a significant risk of resulting in a material adjustment within the next financial year.

(h) New and revised accounting standards

The Foundation has adopted all standards which became effective for the first time at 1 July 2023, the adoption of these standards has not caused any material adjustments to the reported financial position, performance or cash flow of the Foundation.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 2 Revenue

Revenue from sale of goods and services

Revenue under AASB 15

	2024 \$	2023 \$
Café	3,341,019	2,551,715
Car park	753,543	690,437
Vending machines	125,439	101,805
Total	4,220,001	3,343,957

Revenue from fundraising

Revenue under AASB 1058

	2024 \$	2023 \$
Fundraising for general purposes	1,867,932	1,522,351
Fundraising for specific purposes	784,891	797,457
Auction sales	385,365	248,044
Volunteer service	88,486	71,730
Art unions	131,701	91,230
Bequests	20,000	30,000
Grants	66,211	39,243
Sponsorships	116,695	72,082
Other miscellaneous fundraising	8,475	11,244
	3,469,756	2,883,381

Revenue under AASB 15

Entrant / nominee fees	82,683	85,732
Total	3,552,439	2,969,113

Accounting policy

Disaggregation of revenue from fundraising

In the table above, revenue from fundraising is disaggregated by major sources/types of income. All income from fundraising derives from one geographical region – Far North Queensland.

Performance obligations and revenue recognition policies

Revenue from fundraising is accounted for under AASB 15 where the income arises from an agreement which is enforceable and contains sufficiently specific performance obligations. As such, the revenue is recognised when each performance obligation is satisfied. The performance obligations are varied based on the requirements under the relevant funding agreements, donation conditions or fundraising purpose. Cash is generally received upfront. Each performance obligation is considered to ensure that the recognition of revenue reflects the transfer of control.

Where the amount received is not enforceable or does not have sufficiently specific performance obligations the transaction will be accounted for under AASB 1058. For those amounts, the timing of income recognition under AASB 1058 is on receipt unless the transaction gives rise to a contract liability or other performance obligation at the time of receipt.

Distribution of grants

Where there is a present obligation under a funding agreement, the Foundation recognises an expense.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 3 Other income

	2024 \$	2023 \$
ATM commissions	10,898	10,786
Miscellaneous income	8,160	-
Total	19,058	10,786

Note 4 Cost of sales

	2024 \$	2023 \$
Café	1,326,500	1,185,134
Total	1,326,500	1,185,134

Note 5 Fundraising and marketing expenses

	2024 \$	2023 \$
Fundraising	316,450	240,636
Volunteer service	43,821	35,723
Total	360,271	276,359

Note 6 Employee expenses

	2024 \$	2023 \$
Employee benefits		
Wages and salaries	1,854,947	1,412,581
Annual leave expense	80,859	68,565
Employer superannuation contributions	212,289	146,225
Termination benefits	18,600	28,125
Other employee benefits	25,933	35,299
Employee related expenses		
Workers' compensation premium	15,560	15,407
Other employee related expenses	74,333	104,558
Total	2,282,521	1,810,760

	2024	2023
Number of Employees:	28	26

The number of employees as of 30 June is measured on a full-time equivalent basis.

Accounting policy

Workers' compensation insurance

Workers' compensation insurance is a consequence of employing employees but is not counted in an employee's total remuneration package. It is an employee benefit but is recognised separately as employee related expenses.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Employer superannuation contributions

Superannuation benefits are provided through either defined contribution (accumulation) plans or the QSuper defined benefit plan, in accordance with employees' conditions of employment and employee instructions as to superannuation plan (where applicable).

Defined contribution plans – Employer contributions are based on rates specified under conditions of employment. The Foundation's contributions are expensed when they become payable at each fortnightly pay period.

QSuper defined benefit plan - The liability for QSuper defined benefits is held on a whole-of-government basis and reported in those financial statements. Employer contributions to QSuper are based on rates determined on the advice of the State Actuary. The Foundation's contributions are expensed when they become payable at each fortnightly pay period. The Foundation's obligations to the QSuper plan are limited to those contributions paid.

Other employee benefits – sick leave

Prior history indicates that on average, sick leave taken each reporting period is less than the entitlement accrued. This is expected to continue in future periods. Accordingly, it is unlikely that existing accumulated entitlements will be used by employees and no liability for unused sick leave entitlements is recognised. As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

Termination benefits

Termination benefits expense represent cash payments made to employees who accepted voluntary redundancies during the year.

Note 7 Supplies and services

	2024	2023
	\$	\$
Audit fees	11,504	14,496
Banking and merchant fees	71,515	76,752
Cleaning	71,956	20,434
Communications	9,919	8,446
Computer expenses	163,652	201,018
Consultants and contractors	38,390	18,209
Fees and permits	13,575	13,206
Insurance	51,813	45,715
Legal costs	-	276
Motor vehicle expenses	3,255	3,464
Printing and stationery	16,457	17,231
Repairs and maintenance	89,047	75,483
Staff parking cards	7,571	11,895
Security	4,662	4,738
Other supplies and services	30,722	11,937
Total	584,038	523,300

Accounting policy

Insurance

The Foundation's property, plant and equipment and other risks are insured and premiums are being paid on a risk assessment basis. In addition, the Foundation pays premiums to Work Cover Queensland in respect of its obligations for employee compensation.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 8 Grants and subsidies

	2024	2023
	\$	\$
Cairns and Hinterland Hospital and Health Service		
Aged Care	14,090	45,013
Atherton Hospital	-	750
Atherton Hospital (Friends of the Foundation)	278,093	33,436
Breathe Easy	3,150	-
Cairns Hospital	409,634	880,619
CHHHS Excellence	19,759	-
Cairns Ultrasound	2,314	-
Cancer Care	370	-
Cardiology	704	689
Chillagoe Hospital	3,507	-
Coronary care	38,152	49,555
Cow Bay Primary Health Centre (Friends of the Foundation)	-	3,515
Diabetes	15,706	9,833
Emergency medicine	14,677	1,110
Gordonvale Hospital (Friends of the Foundation)	6194	19,269
Herberton (Friends of the Foundation)	11,487	2,395
Innisfail Hospital (Friends of the Foundation)	52,527	133,937
Intensive care	49,582	14,274
Liz Plumber Cancer Centre	1,356	2,429
Mareeba Hospital (Friends of the Foundation)	40,311	1,891
Medicine	8,462	10,915
Medical Research	2,795	-
Med 4 Clinics	2,449	-
Mental health	-	11,551
Mossman Hospital	5,528	25,974
Mossman Hospital (Friends of the Foundation)	158,632	-
Nursing	-	5,494
Oncology	56,546	12,322
Paediatrics	25,691	83,870
Professional development and training	22,119	60,774
Research	114,378	145,736
Sundry	-	16,345
Thoracic	-	43,888
Tully Hospital (Friends of the Foundation)	10,123	41,777
Torres and Cape Hospital and Health Service		
Cooktown Hospital (Friends of the Foundation)	20,054	4,997
Cooktown Hospital	-	471
Weipa Hospital	635	5,100
Total	1,389,025	1,667,929

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 9 Cash and cash equivalents

	2024 \$	2023 \$
Cash on hand	7,809	7,761
Cash at bank	319,297	245,507
QTC cash funds	7,548,231	5,681,816
Total	7,875,337	5,935,084

Cash and cash equivalents include cash on hand and deposits held at call with financial institutions.

Restricted cash

The Foundation collects fundraising receipts for specific purposes that can only be spent on approved items relating to those purposes. As such, these funds are restricted and cannot be used for any other purpose. The amounts below are within the balance of cash and cash equivalents.

The Foundation also holds Cairns and Hinterland HHS funds in trust.

	2024 \$	2023 \$
Cairns and Hinterland HHS funds held in trust	424,398	468,838
Other restricted cash	598,124	596,925
Research and Education Grant Commitments	290,324	245,699
Total	1,312,846	1,311,462

Note 10 Receivables

	2024 \$	2023 \$
Trade debtors	101,725	66,356
Other Receivables	599	-
Total	102,324	66,356

Accounting policy

Trade debtors are recognised at the nominal amounts due at the time of sale or service delivery i.e. the agreed purchase/contract price. Settlement of these amounts is required within 30 days from invoice date.

The collectability of receivables is assessed periodically with provision being made for impairment where necessary. There has been no provision for impairment as at 30 June 2024 (2023: nil) as all receivables are deemed collectable.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 11 Inventories

	2024 \$	2023 \$
Café	26,105	31,020
Car parking cards	6,623	1,170
Total	32,728	32,190

Accounting policy

Inventories are measured at the lower of cost and net realisable value. The cost of inventories is based on the first-in first-out principle, and includes expenditure incurred in acquiring the inventories and bringing them to their existing location and condition. Net realisable value is the estimated selling price in the ordinary course of business.

Note 12 Property, plant and equipment and depreciation expense

Reconciliation of carrying amount

	Leasehold improvements \$	Furniture and fittings \$	Plant and equipment \$	Motor vehicle \$	Total \$
Cost					
Balance at 1 July 2022	697,554	97,433	289,413	67,029	1,151,429
Additions	13,112	3,811	75,799	-	92,722
Balance at 30 June 2023	710,666	101,244	365,212	67,029	1,244,151
Balance at 1 July 2023	710,666	101,244	365,212	67,029	1,244,151
Additions	34,254	52,957	120,584	39,914	247,709
Disposals	-	-	(7,601)	(32,120)	(39,721)
Balance at 30 June 2024	744,920	154,201	478,195	74,823	1,452,139
Accumulated Depreciation					
Balance at 1 July 2022	(555,116)	(59,944)	(249,891)	(44,199)	(909,150)
Depreciation for the year	(68,989)	(4,981)	(23,005)	(5,236)	(102,211)
Balance at 30 June 2023	(624,105)	(64,925)	(272,896)	(49,435)	(1,011,361)
Balance at 1 July 2023	(624,105)	(64,925)	(272,896)	(49,435)	(1,011,361)
Write back of depreciation on disposal	-	-	7,186	32,119	39,305
Depreciation for the year	(60,957)	(6,903)	(34,917)	(10,797)	(113,574)
Balance at 30 June 2024	(685,062)	(71,828)	(300,627)	(28,113)	(1,085,630)
Carrying amounts					
At 1 July 2022	142,438	37,489	39,522	22,830	242,279
At 30 June 2023	86,561	36,319	92,316	17,594	232,790
At 30 June 2024	59,858	82,373	177,568	46,710	366,509

Accounting policy

Items of property, plant, and equipment with a cost or other value equal to more than \$500, and with a useful life of more than one year, are recognised at acquisition.

Actual cost is used for the initial recording of all non-current physical asset acquisitions. Cost is determined as the value given as consideration plus costs incidental to the acquisition, including all

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

other costs incurred in getting the assets ready for use, such as architects' fees and engineering design fees. However, any training costs are expensed as incurred.

Property, plant, and equipment is measured at cost net of accumulated depreciation and any impairment in accordance with Queensland Treasury Non-Current Asset Policies for the Queensland Public Sector.

Plant and equipment

The Foundation has plant and equipment with a written down value of nil still being used in the provision of services. Most of the items identified were equipment assets used in connection with café operations.

Replacement of other fully depreciated plant and equipment assets will be dependent on age, condition, and funding availability.

There are no plant and equipment assets identified as idle or restricted in use.

Impairment of non-current assets

All non-current assets are assessed for indicators of impairment on an annual basis. If an indicator of possible impairment exists, the Foundation determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

The asset's recoverable amount is determined as the higher of the asset's fair value less costs to sell and depreciated replacement cost.

An impairment loss is recognised immediately in the Statement of Comprehensive Income and Accumulated Surpluses.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income.

Estimation of useful lives of assets

The useful lives could change significantly because of technical innovations or some other event. The depreciation charge will increase where the useful lives are less than previously estimated, or technically obsolete. Non-strategic assets that have been abandoned or sold will be written off or written down.

Property, plant, and equipment is depreciated on a straight-line basis over its estimated useful life.

Any expenditure that increases the capacity or service potential of an asset and major components purchased specifically for particular assets are capitalised and depreciated over the remaining useful life of the asset to which they relate.

Depreciation rates used for each asset class are as follows:

Class	Depreciation rates used	Useful lives
Leasehold improvements	10%	10 years
Plant and equipment	10% – 25%	4 – 10 years
Furniture and fittings	7.5%	13.33 years
Motor vehicles	15%	6.67 years

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 13 Leases

Foundation as lessee

At inception of a contract, the Foundation assesses whether the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Foundation where the Foundation is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets continue to be recognised as an operating expense on a straight-line basis over the term of the lease. Office printers are the only assets under lease arrangements and have been classified as low value assets.

Concessionary Leases

For leases that have significantly below-market terms and conditions principally to enable the Foundation to further its objectives (commonly known as peppercorn/concessionary leases), the Foundation has elected to apply the option available under AASB 16.25.1 and measures the right of use assets at cost on initial recognition. The Foundation has the following concessionary lease arrangements:

Car Park Lease

The Car Park located at the Cairns Hospital is leased from the Cairns and Hinterland Hospital and Health Service. The current lease is a 5-year term commencing on 25 March 2012 to 24 March 2017, with 2 x 5 years option to extend. The rent payable is \$10.00 (GST-inclusive) per annum.

Note 14 Payables

	2024	2023
	\$	\$
Trade and other payables	266,188	233,951
Accrued wages	86,509	73,221
Accrued expenses	23,882	16,460
Cairns and Hinterland HHS funds held in trust	424,398	468,838
Goods and Services Tax	44,831	32,160
Pay as you go withholding	25,339	27,267
Superannuation payable	19,481	15,903
Total	890,628	867,800

Accounting policy

These amounts represent liabilities for goods and services provided to the Foundation prior to the end of the financial year and which are unpaid. Due to their short-term nature, they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 - 60 days of recognition.

Wages and salaries due but unpaid at reporting date are recognised in the Statement of Financial Position at current salary rates. As the Foundation expects such liabilities to be wholly settled within 12 months of reporting date, the liabilities are recognised at undiscounted amounts.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 15 Accrued employee benefits

	2024 \$	2023 \$
<i>Current</i>		
Annual leave	66,978	56,120
Long service leave	43,719	30,467
Total	110,697	86,587
<i>Non-current</i>		
Long service leave	4,661	14,493
Total	4,661	14,493

Accounting policy

Other long-term employee benefits – annual and long service leave

Annual leave and long service leave liabilities are classified and measured as other long-term employee benefits as the Foundation does not expect to wholly settle all such liabilities within the 12 months following reporting date.

Other long-term employee benefits are presented as current liabilities where the Foundation does not have an unconditional right to defer payment for at least 12 months after the end of the reporting period.

Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments consider anticipated future wage/salary levels, expected employee departures and periods of ineligible service. These are discounted using market yields on Australian government bond rates at the end of the reporting period that coincide with the expected timing of estimated future payments.

All directly associated on-costs (e.g., employer superannuation contributions, payroll tax and workers' compensation insurance) are also recognised as liabilities, where these on-costs are material.

Termination benefits are recognised as an expense when the Foundation is demonstrably committed, without realistic possibility of withdrawal, to a formal detailed plan to either terminate employment before the normal retirement date, or to provide termination benefits because of an offer made to encourage voluntary redundancy. Termination benefits for voluntary redundancies are recognised as an expense if the Foundation has made an offer encouraging voluntary redundancy, it is probable that the offer will be accepted, and the number of acceptances can be estimated reliably. If benefits are payable more than 12 months after the reporting period, then they are discounted to their present value.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Note 16 Contract Liabilities

	2024 \$	2023 \$
Parking cards	49,404	42,283
Event entry fees	53,412	48,513
Total	102,816	90,796

Accounting policy

When an amount of consideration is received from a customer prior to the Foundation transferring a good or service to the customer, the Foundation presents the amount as a contract liability.

Note 17 Key management personnel disclosures

Details of key management personnel (KMP)

The following details for non-Ministerial key management personnel include those Foundation positions that had authority and responsibility for planning, directing, and controlling the activities of the Foundation during 2023-24 and 2022-23. Further information about these positions can be found in the body of the Foundation's Annual Report under the section relating to Executive Management.

Position	Position responsibility
Board of Directors <ul style="list-style-type: none">• Dr Kenneth Chapman (Chairman)• Ms Patricia Bailey• Ms Robyn Boundy• Mrs Danae Jones• Professor William McBride• Ms Joanne Parisi• Mrs Jodi Peters (Cairns and Hinterland Hospital and Health Service Board Chairperson's nominee)• Dr Edward Strivens• Mrs Lisa Whitton	The strategic leadership, guidance, and effective oversight of the management of the Foundation, including its operational and financial performance.
Chief Executive Officer <ul style="list-style-type: none">• Mrs Gina Hogan	Responsible for the strategic leadership and direction of the Foundation.

KMP remuneration policies

No board members received or were entitled to receive any fees or other benefits during the year.

Remuneration and other terms of employment for the Foundation's other KMP are specified in employment contracts. The contracts provide for the provision of performance-related cash payments and other benefits including motor vehicles. Remuneration expenses for these KMP comprises the following components:

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Short term employee expenses which include:

- salaries and allowances expensed and leave entitlements earned for the entire year, or for that part of the year during which the employee occupied the specified position.
- performance payments recognised as an expense during the year.
- non-monetary benefits – consisting of provision of vehicle together with fringe benefits tax applicable to the benefit.

Long term employee expenses – long service leave entitlements expensed for the entire year, or for that part of the year during which the employee occupied the specified position.

Post-employment expenses - superannuation contributions; and

Termination benefits – include payments in lieu of notice on termination and other lump sum separation entitlements (excluding annual and long service leave entitlements) payable on termination of employment or acceptance of an offer of termination of employment.

The following disclosures focus on the expenses incurred by the Foundation during the respective reporting periods that is attributable to key management positions. Therefore, the amounts disclosed reflect expenses recognised in the Statement of Income and Accumulated Surpluses.

Remuneration expenses

2024

Position	Short-term employee expenses		Long-term employee expenses	Post-employment expenses	Termination benefits	Total expenses
	Monetary expenses	Non-monetary expenses				
	\$	\$	\$	\$	\$	\$
Chief Executive Officer	189,471	-	6,204	22,129	-	217,804

2023

Position	Short-term employee expenses		Long-term employee expenses	Post-employment expenses	Termination benefits	Total expenses
	Monetary expenses	Non-monetary expenses				
	\$	\$	\$	\$	\$	\$
Chief Executive Officer	174,939	-	7,087	17,658	-	199,684

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

Performance payments

No KMP remuneration packages provide for performance or bonus payments, except for the following position:

Position	Summary of basis for entitlement and assessment process	Expensed in 2023-24		Expensed in 2022-23	
		Date paid	Amount \$	Date paid	Amount \$
Chief Executive Officer	Performance based approved by Board	Sept 2023	12,019	-	-

Note 18 Related party transactions

Loans to directors

The Foundation does not have any loans with KMP.

Transactions with key management personnel

KMP may have used the Foundation managed car park or made purchases from the Foundation managed cafés during the year. All such transactions were conducted on an arm's-length basis and on normal commercial terms.

Professor William McBride commenced a voluntary adjunct appointment role on 9 January 2021 and Dr Edward Strivens holds a voluntary adjunct appointment role with James Cook University. James Cook University is the beneficiary of research grant funding of \$88,410 in the 2024 financial year (2023: \$132,879). All grants are awarded on a competitive arm's-length basis.

Ms Jodi Peters is Business Manager at Peters Bosel Lawyers which provided legal services to the Foundation for which they were paid \$nil in the 2024 financial year (2023: \$276). These services are provided on a normal arm's-length basis.

Mrs Danae Jones is Publisher at CityLife Media which provided advertising services to the Foundation for which they were paid \$2,200 in the 2024 financial year (2023: \$nil). These services are provided on a normal arm's-length basis.

Apart from the details disclosed in this note, no member of the Board has entered into a material contract with the Foundation since the end of the previous financial year and there were no material contracts involving members' interests subsisting at year-end.

KMPs from time to time provide donations and sponsorship to the Foundation on the same basis as the public and are not individually disclosed.

Transactions with related entity

Transactions with Cairns and Hinterland Hospital and Health Service (CHHHS):

The Foundation received a credit of \$11,200 which was for a duplicate invoice payment. Other than this book entry, there were no funds received (2023: \$5,400) to manage on behalf of the CHHHS. The amounts previously received have been recognised as a liability as the Foundation has an obligation to spend these funds in line with a Memorandum of Understanding entered with the CHHHS. During the year, the Foundation has made approved purchases with these funds totalling \$44,440 (2023: \$29,705). These purchases have been recognised in the financial statements as a reduction in the liability raised and not as a distribution of grant funds in Note 8, and therefore the CHHHS funds do not appear in note 8. The remaining liability is shown in Note 14.

Far North Queensland Hospital Foundation

Notes to the Financial Statements

For the year ended 30 June 2024

During the year, the Foundation provided a volunteer service to the Cairns Hospital. This involves the recruiting, coordination, and management of a team of volunteers, which provides various services to the hospital and is in line with the objects of the Foundation. The hospital contributed \$55,636 (2023: \$45,000) towards the Foundation's costs in this regard. In addition, the Cairns Hospital received significant benefits by way of equipment donated and benefits sponsored by the Foundation during the year (in accordance with the objects of the Foundation).

The Foundation also has several leases with CHHS for a nominal fee.

Note 19 Auditors' remuneration

	2024 \$	2023 \$
Remuneration of the auditor for		
Auditing the financial statements	13,650	13,000
Total	<u>13,650</u>	<u>13,000</u>

Note 20 Contingent Liabilities

The Foundation has no known material contingent liabilities at reporting date.

Note 21 Events occurring after balance date

The Foundation has no known material events occurring after balance date.

Management Certificate of Far North Queensland Hospital Foundation

These general-purpose financial statements have been prepared pursuant to s.62(1)(a) of the *Financial Accountability Act 2009* (the Act), s.39 of the *Financial and Performance Management Standard 2019*, the *Australian Charities and Not-for-profits Commission Act 2012 and Regulation 2022* and other prescribed requirements. In accordance with s.62(1)(b) of the Act and s.60.15 of the *Australian Charities and Not-for-profits Commission Regulation 2022*, we certify that in our opinion:

- a) the prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- b) the financial statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards and the *Australian Charities and Not-for-profits Commission Act 2012*, the transactions of Far North Queensland Hospital Foundation for the financial year ended 30 June 2024 and of the financial position of the Foundation at the end of that year; and
- c) we acknowledge responsibility under s.7 and s.11 of the *Financial and Performance Management Standard 2019* for the establishment and maintenance, in all material respects, of an appropriate and effective system of internal controls and risk management processes with respect to financial reporting throughout the reporting period.
- d) there are reasonable grounds to believe Far North Queensland Hospital Foundation will be able to pay all of its debts as and when they become due and payable.



Ken Chapman
Chairman
Far North Queensland Hospital Foundation

27 / 08 / 2024



Gina Hogan
Chief Executive Officer
Far North Queensland Hospital Foundation

27 / 08 / 2024

INDEPENDENT AUDITOR'S REPORT

To the Board of Far North Queensland Hospital Foundation

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of Far North Queensland Hospital Foundation.

The financial report comprises the statement of financial position as at 30 June 2024, the statement of income and accumulated surpluses, and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the management certificate.

In my opinion, the financial report:

- a) gives a true and fair view of the entity's financial position as at 30 June 2024, and its financial performance for the year then ended; and
- b) complies with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulations 2022 and Australian Accounting Standards – Simplified Disclosures.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

I am independent of the entity in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including independence standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the entity for the financial report

The Board is responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Financial Accountability Act 2009*, the Financial and Performance Management Standard 2019, the *Australian Charities and Not-for-profits Commission Act 2012*, the Australian Charities and Not-for-profits Commission Regulations 2022 and Australian Accounting Standards – Simplified Disclosures, and for such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The Board is also responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the entity or to otherwise cease operations.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of my auditor's report.

Report on other legal and regulatory requirements

Statement

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2024:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Financial Accountability Act 2009*, any other Act and the Financial and Performance Management Standard 2019. The applicable requirements include those for keeping financial records that correctly record and explain the entity's transactions and account balances to enable the preparation of a true and fair financial report.



Michael Claydon
as delegate of the Auditor-General

29 August 2024

Queensland Audit Office
Brisbane